### **AUDITING PROCEDURES REPORT**

Issued under P.A. 2 of 1968, as amended. Filing is mandatory.

Local Government Type	Local Government Name		County
[ ] City [ ] Township [ ] Village [X] Ot	her Missaukee County		Missaukee
Audit Date	Opinion Date	Date Accountant Report S	ubmitted to State:
December 31, 2005	February 24, 2006	May 9, 2006	

We have audited the financial statements of this local unit of government and rendered an opinion on financial statements prepared in accordance with the Statements of the Governmental Accounting Standards Board (GASB) and the *Uniform Reporting Format for Financial Statements for Counties and Local Units of Government in Michigan* by the Michigan Department of Treasury.

#### We affirm that:

- 1. We have complied with the Bulletin for the Audits of Local Units of Government in Michigan as revised.
- 2. We are certified public accountants registered to practice in Michigan.

We further affirm the following. "Yes" responses have been disclosed in the financial statements, including the notes, or in the report of comments and recommendations

You must check the applicable box for each item below.

[ ]	Yes	[X]	No	1.	Certain component units/funds/agencies of the local unit are excluded from the financial statements.
[X]	Yes	[ ]	No	2.	There are accumulated deficits in one or more of this unit's unreserved fund balances/retained earnings (P.A. 275 of 1980).
[X]	Yes	[ ]	No	3.	There are instances of non-compliance with the Uniform Accounting and Budgeting Act (P.A. 2 of 1968, as amended).
[]	Yes	[X]	No	4.	The local unit has violated the conditions of either an order issued under the Municipal Finance Act or its requirements, or an order issued under the Emergency Municipal Loan Act.
[]	Yes	[X]	No	5.	The local unit holds deposits/investments which do not comply with statutory requirements. (P.A. 20 of 1943, as amended [MCL 129.91], or P.A. 55 of 1982, as amended [MCL 38.1132]).
[]	Yes	[X]	No	6.	The local unit has been delinquent in distributing tax revenues that were collected for another taxing unit.
[]	Yes	[X]	No	7.	The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).
[]	Yes	[X]	No	8.	The local unit uses credit cards and has not adopted an applicable policy as required by P.A. 266 of 1995 (MCL 129.241).
[]	Yes	[X]	No	9.	The local unit has not adopted an investment policy as required by P.A. 196 of 1997 (MCL 129.95).

We have enclosed the following:	Enclosed	To Be Forwarded	Not Required
The letter of comments and recommendations.	×		
Reports on individual federal financial assistance programs (program audits).			X
Single Audit Reports (ASLGU).	X		

Certified Public Accountant (Firm Name)			
REHMANN ROBSON DOUGLAS J. VREDEVELD, CPA			
Street Address	City	State	Zip
2330 EAST PARIS AVENUE SE	GRAND RAPIDS	MI	49546
Accountant Signature		-5/9/0	4
		1	

# FINANCIAL STATEMENTS

For the Fiscal Year Ended December 31, 2005

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#### INDEPENDENT AUDITORS' REPORT

February 24, 2006

**Board of Commissioners** Missaukee County Lake City, Michigan

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Missaukee County, Michigan (the "County"), as of and for the year ended December 31, 2005, which collectively comprise the County's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the County's management. Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of the District Health Department Number 10, a discrete component unit, which represents 8 percent and 42 percent, respectively, of the assets and revenues of the aggregate discretely presented component units. Those financial statements were audited by other auditors whose report has been furnished to us, and our opinion, insofar as is it relates to the amounts included for the District Health Department Number 10, a discretely presented component unit, is based on the report of the other auditors.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit and the report of other auditors provide a reasonable basis for our opinions.

In our opinion, based on our audit and the report of other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of *Missaukee County, Michigan*, as of December 31, 2005, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparisons for the general and major special revenue funds for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated February 24, 2006 on our consideration of the County's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing and not to provide an opinion on the internal control over financial reporting or compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

The Management's Discussion and Analysis on pages 3-12 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise *Missaukee County, Michigan's*, basic financial statements. The combining and individual fund financial statements and schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations*, and is also not a required part of the basic financial statement of the County. The combining and individual fund financial statements and the schedule of expenditures of federal awards have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Rehmann Lohan

# **Management's Discussion and Analysis**

As management of *Missaukee County, Michigan*, (the "County") we offer readers of the County's financial statements this narrative overview and analysis of the financial activities of the County for the fiscal year ended December 31, 2005.

### **Financial Highlights**

- The assets of the County exceeded its liabilities at the close of the most recent fiscal year by \$9,037,601 (net assets). Of this amount, \$5,994,566 (unrestricted net assets) may be used to meet the government's ongoing obligations to citizens and creditors.
- The government's total net assets increased by \$784,672.
- As of the close of the current fiscal year, the County's governmental funds reported combined ending fund balances of \$2,506,494, an increase of \$586,638 in comparison with the prior year. 46% percent of this total amount, or \$1,161,674, is available for spending at the government's discretion (unreserved and undesignated fund balance).
- At the end of the current fiscal year, unreserved fund balance for the general fund was \$154,347, or 3.9 percent of total general fund expenditures and transfers out.
- The County's total bonded debt decreased by \$101,800 during the current fiscal year. The key factor in this decrease was the annual payments on the bonds and there were no new general obligation bonds issued.

#### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the County's basic financial statements. The County's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the County's finances, in a manner similar to a private-sector business.

The *statement of net assets* presents information on all of the County's assets and liabilities, with the difference between the two reported as *net assets*. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the County is improving or deteriorating.

The *statement of activities* presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected special assessments).

Both of the government-wide financial statements distinguish functions of the County that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the County include legislative, judicial, general government, public safety (including the jail), health and welfare, public works, and recreation and culture. The business-type activities of the County are related to the collection of delinquent property taxes.

The government-wide financial statements include not only Missaukee County itself (known as the primary government), but also the legally separate Missaukee County Road Commission, District Health Department No. 10 and Missaukee County Council on Aging, for which Missaukee County is financially accountable. Financial information for these *component units* is reported separately from the financial information presented for the primary government itself.

The government-wide financial statements can be found on pages 13-15 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The County maintains 38 individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General, Emergency Services, Tax Reserve, Housing, Sheriff Special Forces, Missaukee Sanitary Drainage District No. 2, and Capital Reserve funds, each of which are considered to be major funds. Data from the other 31 governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* elsewhere in this report.

The County adopts an annual appropriated budget for its general and special revenue funds.

The basic governmental fund financial statements can be found on pages 16-26 of this report.

**Proprietary funds.** The County has one type of proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The County uses enterprise funds to account for its delinquent tax collections.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Unpledged, 2003 Tax Levy and 2004 Tax Levy Enterprise Funds, which are considered to be major funds. Individual fund data for nonmajor enterprise funds are provided in the form of *combining statements* elsewhere in this report.

The basic proprietary fund financial statements can be found on pages 27-29 of this report.

*Fiduciary funds.* Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statements because the resources of those funds are *not* available to support the County's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found on page 30 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 31-51 of this report.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *supplementary information*. This includes the combining and individual fund financial statements and schedules. Combining and individual fund statements and schedules can be found on pages 52-67 of this report, with the single audit section immediately following.

### **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of Missaukee County, assets exceeded liabilities by \$9,037,601 at the close of fiscal 2005.

One of the largest portions of the County's net assets (34%) reflects its investment in capital assets (e.g., land, buildings, machinery and equipment), less any related debt used to acquire those assets that is still outstanding. The County uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the County's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities. The remaining balance of *unrestricted net assets* (67% or \$5,994,566) may be used to meet the government's ongoing obligations to citizens and creditors.

### **Missaukee County's Net Assets**

	<b>Governmental Activities</b>		Business-t	ype Activities	<b>Total</b>		
	2005	2004	2005	2004	2005	2004	
Current and other assets Capital assets, net	\$ 5,714,714 3,054,545	\$ 6,138,124 2,468,324	\$3,000,371	\$ 3,045,643	\$8,715,085 3,054,545	\$ 9,183,767 2,468,324	
Total assets	8,769,259	8,606,448	3,000,371	3,045,643	11,769,630	11,652,091	
Total absets	0,700,230	0,000,110	3,000,371	<u> </u>	11,702,030	11,032,031	
Long-term debt, net of current portion Other liabilities	954,527 1,755,957	1,059,629 2,339,533	21,545		954,527 1,777,502	1,059,629 2,339,533	
Total liabilities	2,710,484	3,399,162	21,545		2,732,029	3,399,162	
Net assets Invested in capital assets, net of related debt	3,043,035	2,817,501	-	-	3,043,035	2,817,501	
Restricted	-	163	-	-	-	163	
Unrestricted	3,015,740	2,389,622	2,978,826	3,045,643	5,994,566	5,435,265	
<b>Total net assets</b>	<u>\$ 6,058,775</u>	<u>\$5,207,286</u>	<u>\$2,978,826</u>	<u>\$ 3,045,643</u>	<u>\$ 9,037,601</u>	<u>\$ 8,252,929</u>	

At the end of the current fiscal year, the County is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

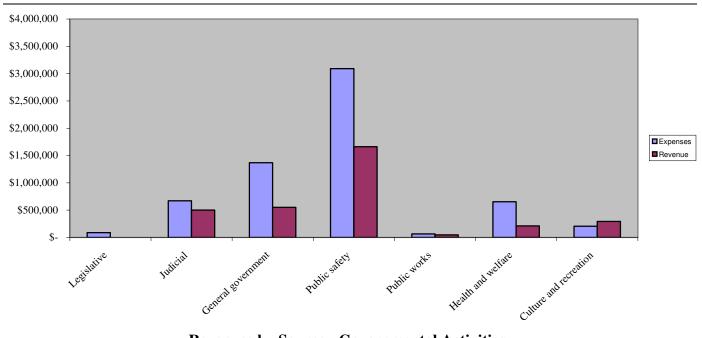
The government's net assets increased by \$784,672 during the current fiscal year. This increase was caused primarily as a result of the change in the tax collection date as required by state law as reflected in the tax reserve fund.

# **Missaukee County's Changes in Net Assets**

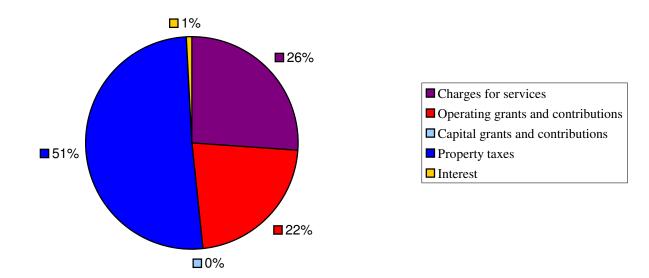
	<b>Governmental Activities</b>		<b>Business-type Activities</b>		Total		
	2005	2004	2005	2004	2005	2004	
Revenue							
Program revenue							
Charges for services	\$ 1,757,676	\$ 1,777,935	\$154,790	\$ 134,551	\$1,912,466	\$ 1,912,486	
Operating grants and							
contrib.	1,500,285	1,370,192	_	-	1,500,285	1,370,192	
Capital grants and contrib	6,899	38,793	_	-	6,899	38,793	
General revenue							
Property taxes	3,422,914	3,109,952	-	-	3,422,914	3,109,952	
Grants and contributions							
not restricted to specific							
programs	_	85,887	_	_	_	85,887	
Other	54,979	27,846	40,775	25,523	95,754	53,369	
Total revenue	6,742,753	6,145,942	195,565	160,074	6,938,318	6,570,679	
						·	
Expenses							
Legislative	88,256	103,885	_	_	88,256	103,885	
Judicial	671,298	624,179	_	_	671,298	624,179	
General government	1,369,732	1,376,570	_	_	1,369,732	1,376,570	
Public safety	3,091,621	3,115,080	_	_	3,091,621	3,115,080	
Public works	65,241	76,864	_	_	65,421	76,864	
Health and welfare	653,500	683,136	_	_	653,500	683,136	
Recreation and cultural	206,316	166,228	_	_	206,316	166,228	
Delinquent tax revolving		-	7,682	12,269	7,682		
Total expenses	6,145,964	5,976,635	7,682	12,269	6,153,646	5,988,904	
1							
Increase (decrease) in							
net assets before							
transfers	596,789	264,663	187,883	160,074	784,672	424,737	
	,	,	,	,	,	,	
Transfers	254,700	498,258	(254,700)	(498,258)	_	_	
Increase (decrease) in							
net assets	851,489	762,921	(66,817)	(338,184)	784,672	(424,737)	
						<del></del>	
Net assets – beginning of							
year	5,207,286	4,444,365	3,045,643	3,383,827	8,252,929	7,828,192	
-						<del></del>	
Net assets – end of year	<u>\$ 6,058,775</u>	<u>\$5,207,286</u>	<u>\$2,978,826</u>	<u>\$ 3,045,643</u>	<u>\$ 9,037,601</u>	<u>\$ 8,252,929</u>	

**Governmental activities.** Governmental activities increased the County's net assets by \$851,489. The key element of this increase is that property taxes increased by approximately \$313,000 (10 percent) during the year. Most of this increase is the product of increased taxable values and residential growth.

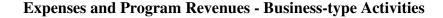
**Expenses and Program Revenues - Governmental Activities** 

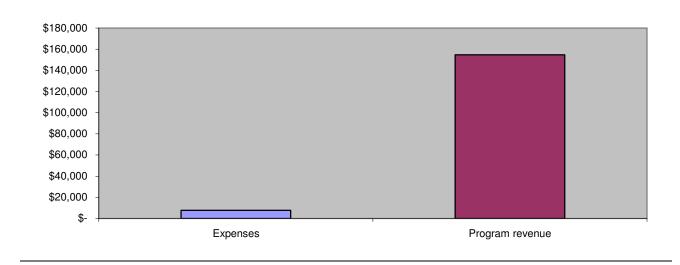






**Business-type activities.** Business-type activities decreased the County's net assets by \$66,817. The key element of this decrease is the transfer out of \$254,700 to finance various operations of the County.





### **Financial Analysis of the Government's Funds**

As noted earlier, the County uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the County's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the County's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the County's governmental funds reported combined ending fund balances of \$2,506,494, an increase of \$586,638 in comparison with the prior year. Approximately 85 percent of this total amount or \$1,161,674 constitutes *unreserved and undesignated fund balance*, which is available for spending at the government's discretion. The remainder of fund balance is *reserved* or *designated* to indicate that it is not available for new spending because it has already been committed.

The general fund is the chief operating fund of the County. At the end of the current fiscal year, unreserved fund balance of the general fund was \$154,347, while total fund balance was \$213,160. As a measure of the general fund's liquidity, it may be useful to compare unreserved fund balance to total fund expenditures. Unreserved fund balance represents 38 percent of total general fund expenditures and transfers out.

The fund balance of the County's General fund increased by \$44,010 during the current fiscal year.

The Emergency Services fund had a decrease in fund balance for the current year of \$33,819 for an ending total of \$629,606. This decrease was primarily the result of capital expenditure.

The Tax Reserve fund had an increase in fund balance for the current year of \$435,111. This was a result of monies from the general fund tax levy being transferred in per State of Michigan guidelines.

The Housing fund had a decrease in fund balance of \$7,244.

The Sheriff Special Forces fund had a decrease in fund balance for the current year of \$8,985 for an ending total of \$274,509.

The Missaukee Sanitary Drainage District No. 2 had no change in fund balance for the current year. The total fund balances remained at \$0.

The Capital Reserve fund had an increase in fund balance for the current year of \$163,056 for an ending deficit of \$(375,000). The increase was primarily the result of the transfer in.

**Proprietary funds**. The County's proprietary funds provide the same type of information found in the government wide financial statements, but in more detail.

#### **General Fund Budgetary Highlights**

The largest increase in the budget during the year was to an increase in Federal revenues in the amount of \$77,956 and an increase in interest generated in \$10,990 and departmental service charges revenue in the amount of \$36,004. These were primarily due to a large payment from Homeland Security on a County based generator, an aggressive investment policy by the County Treasurer and increased service revenues generated in the Register of Deeds Office.

During the year, general fund revenues were more than budgetary estimates and expenditures were more than originally budgeted. The net differences resulted in an actual decrease in fund balance of \$44,010 compared to the budgeted zero change in fund balance.

### **Capital Asset and Debt Administration**

Capital assets. The County's investment in capital assets for its governmental type activities as of December 31, 2005, amounted to \$3,054,545 (net of accumulated depreciation). This investment in capital assets includes land, buildings and improvements, machinery and equipment, and vehicles. The total increase in the County's investment in capital assets for the current fiscal year was 8 percent. The County's business-type activities have no capital assets.

Major capital asset events during the current fiscal year included various remodeling projects, and ambulance and other vehicle purchases totaling \$480,601.

### Missaukee County's Capital Assets

(net of depreciation)

· · · · · · · · · · · · · · · · · · ·	Governmental <u>Activities</u>
Land	\$ 353,423
Buildings	2,249,433
Equipment	176,658
Vehicles	275,031
Total	\$ 3,054,545

Additional information on the County's capital assets can be found in Note III B on pages 41-42 of this report.

**Long-term debt.** At the end of the current fiscal year, the County had total debt outstanding of \$976,070. Of this amount, \$874,000 comprises debt backed by the full faith and credit of the government. The remainder of the County's debt represents a note payable and compensated absences.

### Missaukee County's Outstanding Debt General Obligation Bonds

	Governmental <u>Activities</u>	
General obligation bonds	\$ 874,000	

The County's total debt decreased by \$99,720 (9 percent) during the current fiscal year. A note payable for a new copier was issued in the amount of \$12,556.

The County currently does not have a bond rating.

State statutes limit the amount of general obligation debt a governmental entity may issue to 10 percent of its total assessed valuation. The current debt limitation for the County is \$44,524,451, which is significantly in excess of the County's outstanding general obligation debt.

Additional information on the County's long-term debt can be found in Note III D on pages 44-45 of this report.

### **Economic Factors and Next Year's Budgets and Rates**

The following factors were considered in preparing the County's budget for the 2006 fiscal year:

- Labor contracts with the POLC Union expired in 2005 and the subsequent pay increases were budgeted for those employees.
- There was a 30% growth in Missaukee County population with the 2000 census and subsequent 2005 updated census projection and the budget was increased accordingly, taking into account the mandatory services necessary to take care of this growth.
- The soaring cost of health care premiums were reviewed and adjustments made accordingly.
- Increases in liability insurance, workmen's compensation and M.E.S.C. in the prior year have been reviewed and the budget was prepared with those insurances being bid out for a reduced premium. The unemployment will be decreasing due to an improved year for payments
- Due to the shifting by the State of the collection of property taxes at the local level and the uncertainty of future revenue sharing payments and other delayed state payments adjustments were made to work around the temporary cash flow fluctuations that these cause.

### **Requests for Information**

This financial report is designed to provide a general overview of the County's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Missaukee County Clerk, P.O. Box 800, Lake City, MI 49651.

# STATEMENT OF NET ASSETS

# **DECEMBER 31, 2005**

	Primary Government			
	Governmental Activities		Total	
Assets				
Cash and cash equivalents	\$ 2,030,57	78 \$ 2,048,926	\$ 4,079,504	
Receivables, net				
Accounts	127,95	55 50	128,005	
Taxes	2,231,32	23 423,675	2,654,998	
Lease	874,00		874,000	
Interest		- 51,326	51,326	
Loans	607,32	-	607,323	
Due from other governments	260,49	96 620	261,116	
Internal balances	(475,77	74) 475,774	-	
Prepaid items and other assets	58,81	-	58,813	
Land	353,42	-	353,423	
Capital assets, net	2,701,12		2,701,122	
Total assets	8,769,25	3,000,371	11,769,630	
Liabilities				
Accounts payable	136,24	18 21,545	157,793	
Accrued wages	38,63		38,635	
Accrued interest payable	7,51	-	7,517	
Unearned revenue	1,552,01	-	1,552,014	
Long-term liabilities				
Due within one year	21,54	-	21,543	
Due in more than one year	954,52	27 -	954,527	
Total liabilities	2,710,48	21,545	2,732,029	
Net assets				
Invested in capital assets, net of related debt	3,043,03	-	3,043,035	
Unrestricted	3,015,74	2,978,826	5,994,566	
Total net assets	\$ 6,058,77	<b>\$</b> 2,978,826	\$ 9,037,601	

Component Units					
					Council
	Health		Road	on	
Depar	tment No. 10		Commission		Aging
\$	680,761	\$	827,647	\$	42,343
	105,471		1,610		16,162
	-		-		214,551
	-		-		-
	-		-		-
	-		-		-
	436,327		625,337		-
	107.224		101 102		-
	127,334		191,182 650		-
	401,124		18,732,398		_
	401,124		10,732,390		
	1,751,017		20,378,824		273,056
	236,014		74,704		6,888
	303,917		19,100		1,299
	-		-		-
	180,964		-		214,551
	_		13,497		_
	439,004		121,476		-
	1,159,899		342,166		222,738
					·
	401,124		18,733,048		-
	189,994		1,303,610		50,318
\$	591,118	\$	20,036,658	\$	50,318

# STATEMENT OF ACTIVITIES

# FOR THE YEAR ENDED DECEMBER 31, 2005

					Prog	ram Revenues				
Functions/Programs	Expenses		Charges for Services		Operating Grants and Contributions		Capital Grants and Contributions		Net (Expense) Revenue	
Primary government										
Governmental activities										
Legislative	\$	88,256	\$	-	\$	-	\$	-	\$	(88,256)
Judicial		671,298		292,490		207,371		-		(171,437)
General government		1,369,732		508,537		42,863		-		(818,332)
Public safety		3,091,621		650,285		1,004,271		6,899		(1,430,166)
Public works		65,241		-		47,043		-		(18,198)
Health and welfare		653,500		12,269		198,737		-		(442,494)
Recreation and cultural		206,316		294,095		-		-		87,779
Total governmental activities		6,145,964		1,757,676		1,500,285		6,899		(2,881,104)
Business-type activities										
Delinquent tax revolving		7,682		154,790		<u> </u>				147,108
Total primary government	\$	6,153,646	\$	1,912,466	\$	1,500,285	\$	6,899	\$	(2,733,996)
Component units										
Health Department	1	11,870,560		2,452,746		9,464,030		_		46,216
Road Commission		4,755,079		1,113,680		2,957,710		70,994		(612,695)
Council on Aging		460,423		182,178		43,217		12,187		(222,841)
<b>Total component units</b>	\$ 1	17,086,062	\$	3,748,604	\$	12,464,957	\$	83,181	\$	(789,320)

(Continued)

### STATEMENT OF ACTIVITIES

# FOR THE YEAR ENDED DECEMBER 31, 2005

	Primary Government									
Functions/Programs	_	overnmental Activities		siness-type Activities	Total					
Changes in net assets										
Net (expense) revenue	\$	(2,881,104)	\$	147,108	\$	(2,733,996)				
General revenues				_		_				
Taxes										
Property taxes		3,422,914		-		3,422,914				
Unrestricted investment earnings		54,979		40,775		95,754				
Other revenue		-		-		-				
Internal transfers		254,700		(254,700)						
Total general revenues		2 522 502		(212.025)		2.710.770				
and transfers		3,732,593		(213,925)		3,518,668				
Change in net assets		851,489		(66,817)		784,672				
Net assets, beginning of year		5,207,286		3,045,643		8,252,929				
Net assets, end of year	\$	6,058,775	\$	2,978,826	\$	9,037,601				

Component units												
Health tment No. 10	C	Road ommission	Council on Aging									
\$ 46,216	\$	(612,695)	\$	(222,841)								
6,559 18,523		28,076 26,842		199,427 2,127								
25,082		54,918		201,554								
71,298		(557,777)		(21,287)								
 519,820		20,594,435		71,605								
\$ 591,118	\$	20,036,658	\$	50,318								

(Concluded)

# BALANCE SHEET GOVERNMENTAL FUNDS

# **DECEMBER 31, 2005**

	General	General Emergency Services		Tax Reserve		Housing	
Assets							
Cash and cash equivalents	\$ 143,772	\$	504,503	\$	282,599	\$	10,608
Receivables							
Accounts	-		127,945		-		-
Loans	-		-		-		607,323
Taxes	787,033		218,677		679,305		-
Lease	-		-		-		-
Due from other funds	385		-		-		-
Due from other governments	178,868		-		-		-
Prepaid items and other assets	58,813						
Total assets	\$ 1,168,871		851,125	\$	961,904	\$	617,931
Liabilities and fund balances							
Liabilities							
Accounts payable	\$ 38,006	\$	166	\$	-	\$	-
Accrued liabilities	28,514		2,676		-		-
Due to other funds	102,158		-		-		-
Deferred revenue	787,033		218,677				607,323
Total liabilities	955,711		221,519				607,323
Fund balances							
Reserved	58,813		-		961,904		-
Unreserved							
Designated for subsequent							
years' expenditures	-	•	26,164		-		-
Undesignated (deficit)	154,347		603,442		-		10,608
Undesignated, reported in nonmajor Special revenue funds	_		_		_		_
-	242.450		(20.505		0.4.004		10 (00
Total fund balances (deficit)	213,160		629,606		961,904		10,608
Total liabilities and fund balances	\$ 1,168,871	\$	851,125	\$	961,904	\$	617,931

	Sheriff cial Forces	S	Missaukee Sanitary Drainage District No. 2		Capital Reserve	Other Governmental Funds		Total
\$	279,964	\$	-	\$	-	\$	809,132	\$ 2,030,578
	-						10	107.055
	-		-		-		10	127,955 607,323
	546,308		-		_		-	2,231,323
	J40,500 -		810,000		- -		64,000	874,000
	_		-		-		5,365	5,750
	-		_		_		81,629	260,497
								58,813
\$	826,272	\$	810,000	\$	_	\$	960,136	\$ 6,196,239
\$	5,455	\$	810,000	\$	375,000	\$	98,073 1,990 4,366 64,000	\$ 136,245 38,635 481,524 3,033,341
	551,763		810,000		375,000		168,429	 3,689,745
	-		-		-		297,939	1,318,656
	-		-		-		-	26,164
	274,509		-		(375,000)		-	667,906
							493,768	 493,768
-	274,509		-		(375,000)	-	791,707	 2,506,494
\$	826,272	\$	810,000	\$		\$	960,136	\$ 6,196,239

# BALANCE SHEET GOVERNMENTAL FUNDS

#### **DECEMBER 31, 2005**

# Reconciliation of Fund Balances on the Balance Sheet for Governmental Funds to Net Assets of Governmental Activities on the Statement of Net Assets

Fund balances - total governmental funds

\$ 2,506,494

Amounts reported for governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources, and therefore not reported in the funds.

Add: capital assets 5,152,721

Subtract: accumulated depreciation (2,098,176)

Because the focus of governmental funds is on short-term financing, some assets will not be available to pay for current-period expenditures. Those assets (such as certain receivables) are offset by deferred revenues in the governmental funds, and thus are not included in fund balance.

Add: other lease receivable deferred revenues 874,000

Add: other loan receivable deferred revenues 607,323

Certain liabilities, such as bonds payable, are not due and payable in the current period, and therefore are not reported in the funds.

Subtract: long-term debt (885,510)
Subtract: compensated absences (90,560)

Subtract: accrued interest on long-term liabilities (7,517)

Net assets of governmental activities \$ 6,058,775

# STATEMENT OF REVENUES. EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

### FOR THE YEAR ENDED DECEMBER 31, 2005

	General	Emergency Services	Tax Reserve	Housing
Revenues				
Property taxes	\$ 2,050,921	\$ 203,215	\$ 677,966	\$ -
Licenses and permits	12,146	-	-	-
Intergovernmental revenue Federal	176,660			
State	354,615	<del>-</del>	-	<del>-</del>
Local	31,992	520	-	_
Charges for services	385,018	228,721	_	_
Fines and forfeitures	505,010	-	_	_
Reimbursements	89,601	_	-	_
Interest	20,309	13,024	_	_
Rental revenue	79,149		-	-
Other revenue	194,667	538		11,344
<b>Total revenues</b>	3,395,078	446,018	677,966	11,344
Expenditures				
Current expenditures				
Legislative	88,284	-	-	-
Judicial	659,149	-	-	-
General government	1,287,447	-	-	-
Public safety	1,346,287	354,565	-	-
Public works	18,585	-	-	10.500
Health and welfare	208,583	-	-	18,588
Recreation and cultural Debt service	-	-	-	-
Principal				
Interest and fiscal charges	_	_	-	_
Capital outlay	46,543	125,272		
Total expenditures	3,654,878	479,837		18,588
Revenue over (under) expenditures	(259,800)	(33,819)	677,966	(7,244)
Other financing sources (uses)				
Note proceeds	12,556	-	-	-
Transfers in	597,560	-	-	-
Transfers out	(306,306)		(242,855)	
<b>Total other financing sources (uses)</b>	303,810		(242,855)	
Net change in fund balances	44,010	(33,819)	435,111	(7,244)
Fund balances (deficit), beginning of year	169,150	663,425	526,793	17,852
Fund balances (deficit), end of year	\$ 213,160	\$ 629,606	\$ 961,904	\$ 10,608

Missaukee Sanitary Sheriff Drainage Special Forces District No. 2		Capital Reserve	Other Governmental Funds	Total
\$ 490,812	\$ - -	\$ -	\$ - -	\$ 3,422,914 12,146
_	_	_	338,454	515,114
-	-	-	140,040	494,655
-	41,325	-	572,591	646,428
-	-	-	586,960	1,200,699
-	-	-	107,941	107,941
-	-	-	-	89,601
8,992	-	-	12,656	54,981
5.047	-	-	0.220	79,149
5,047			9,330	220,926
504,851	41,325		1,767,972	6,844,554
474,266	41,325	- - - - - - -	8,291 26,483 950,982 460,230 176,466 101,800 5,877 86,578	88,284 667,440 1,313,930 3,126,100 18,585 687,401 176,466 101,800 47,202 297,963
513,836	41,325		1,816,707	6,525,171
 (8,985)			(48,735)	319,383
- - -	- - -	163,056	231,300 (188,056)	12,556 991,916 (737,217)
 <u>-</u>		163,056	43,244	267,255
(8,985)	-	163,056	(5,491)	586,638
283,494		(538,056)	797,198	1,919,856
\$ 274,509	\$ -	\$ (375,000)	<b>\$</b> 791,707	\$ 2,506,494

# STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS

# FOR THE YEAR ENDED DECEMBER 31, 2005

# Reconciliation of the Statement of Revenue, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities

to the Statement of Activities	
Net change in fund balances - total governmental funds	\$ 586,638
Amounts reported for governmental activities in the statement of activities are different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Add: capital outlay	480,601
Subtract: depreciation expense	(239,316)
Subtract: book value of disposed of capital assets	(8,487)
Revenues in the statement of activities that do not provide current financial resources are not reported as revenues in the funds, but rather are deferred to the following fiscal year.	
Subtract: decrease in lease receivable	(101,796)
Add: increase in loans receivable	33,587
Note proceeds provide current financial resources to governmental funds in the period issued, but issuing notes	
increases long-term liabilities in the statement of net assets. Repayment of bond principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net assets.	
Add: current year principal payments on bonds	101,800
Add: current year principal payments on notes	5,292
Subtract: issuance of notes	(12,556)
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.	
Add: decrease in accrued interest on bonds	542
Add: decrease in the accrual of compensated absences	5,184
A	 <u> </u>

851,489

The accompanying notes are an integral part of these financial statements.

Change in net assets of governmental activities

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL GENERAL FUND

# FOR THE YEAR ENDED DECEMBER 31, 2005

	Budgeted	Amounts		Actual Over (Under)
	Original	Final	Actual	Final Budget
Revenues				
Property taxes	\$ 2,092,336	\$ 2,053,121	\$ 2,050,921	\$ (2,200)
Licenses and permits	10,575	11,275	12,146	871
Intergovernmental				
Federal	77,055	190,143	176,660	(13,483)
State	336,327	340,225	354,615	14,390
Local	32,500	32,500	31,992	(508)
Charges for services	377,318	371,636	385,018	13,382
Reimbursements	100,000	86,500	89,601	3,101
Interest	11,000	19,000	20,309	1,309
Rental revenue	80,350	80,350	79,149	(1,201)
Other revenue	152,700	185,065	194,667	9,602
Total revenues	3,270,161	3,369,815	3,395,078	25,263
Legislative				
Board of Commissioners	66,520	89,678	88,284	(1,394)
Judicial				
Circuit court	392,748	432,006	436,020	4,014
District court	119,327	114,651	112,547	(2,104)
Jury board	2,150	1,825	1,769	(56)
Probate Court	108,528	110,200	108,813	(1,387)
Total judicial	622,753	658,682	659,149	467
General government				
Elections	6,674	12,324	12,325	1
Clerk/Register of deeds	224,460	220,933	220,092	(841)
Equalization	169,663	167,168	167,174	6
Prosecuting Attorney	236,705	241,021	240,566	(455)
Treasurer	135,128	142,216	139,406	(2,810)
Cooperative extension	65,219	67,103	66,370	(733)
Record copy	64,500	71,500	82,935	11,435
Building and grounds	243,086	253,772	249,592	(4,180)
Soil conservation	30,491	31,855	31,816	(39)
Survey and remonumentatin	40,000	42,123	42,123	-
Special appropriations	35,048	35,048	35,048	
Total general government	1,250,974	1,285,063	1,287,447	2,384

(Continued)

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL GENERAL FUND

# FOR THE YEAR ENDED DECEMBER 31, 2005

	Budgeted	Amo	unts			Actual er (Under)
	 Original		Final	Actual		al Budget
Public safety	 <u> </u>					
Sheriff	\$ 282,768	\$	281,662	\$	281,227	\$ (435)
Marine law enforcement	27,147		27,520		27,434	(86)
Snowmobile patrol	9,296		10,288		10,194	(94)
Road patrol	77,413		76,951		76,864	(87)
CJ training grant	5,050		5,177		5,070	(107)
Gasoline	-		2,400		2,400	-
Jail	485,412		706,090		703,073	(3,017)
Inmate work program	13,209		10,484		10,472	(12)
Planning commission	51,057		56,240		54,644	(1,596)
Public safety grant expenditures	18,555		126,045		125,973	(72)
Animal control	900		250		249	(1)
ORV enforcement	16,895		14,683		14,566	(117)
TNT grant match	 28,000		34,505		34,121	 (384)
Total public safety	 1,015,702		1,352,295	-	1,346,287	 (5,624)
Public works						
Recycling center	 15,000		18,500		18,585	 85
Health and welfare						
District health department	142,683		140,460		139,133	(1,327)
Northwest senior resources	3,013		3,014		3,014	-
Mental health	35,272		35,272		35,272	-
Substance abuse	16,047		16,935		16,935	-
Medical Examiner	10,500		6,350		6,330	(20)
Veterans Affairs	 9,811		8,215		7,899	 (316)
Total health and welfare	 217,326		210,246		208,583	 (1,663)
Capital outlay	 -		46,600		46,543	(57)
<b>Total expenditures</b>	 3,188,275		3,661,064		3,654,878	 (5,802)

(Continued)

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE BUDGET AND ACTUAL GENERAL FUND

### FOR THE YEAR ENDED DECEMBER 31, 2005

	<b>Budgeted Amounts</b>						Actual Over (Under)	
	(	Original		Final		Actual		al Budget
Revenues over (under) expenditures	\$	81,886	\$	(291,249)	\$	(259,800)	\$	31,065
Other financing sources (uses)								
Note proceeds		-		-		12,556		12,556
Transfers in		445,129		597,560		597,560		-
Transfers out		(254,000)		(306,311)		(306,306)	-	5
Total other financing sources (uses)		191,129		291,249		303,810		12,561
Net change in fund balance		273,015		-		44,010		44,010
Fund balance, beginning of year		169,150		169,150		169,150		
Fund balance, end of year	\$	442,165	\$	169,150	\$	213,160	\$	44,010

(Concluded)

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL EMERGENCY SERVICES SPECIAL REVENUE FUND

# FOR THE YEAR ENDED DECEMBER 31, 2005

				Actual				
			Budge	ted Amounts	S		Ove	er (Under)
	(	)riginal	Final		Actual		Final Budget	
Revenues								
Property taxes	\$	202,114	\$	202,114	\$	203,215	\$	1,101
Intergovernmental								
Local		1,000		1,000		520		(480)
Charges for services		200,000		260,000		228,721		(31,279)
Interest		3,500		3,500		13,024		9,524
Other revenue						538		538
Total revenues		406,614		466,614		446,018		(20,596)
Expenditures								
Public safety		369,099		378,129		354,565		(23,564)
Capital outlay		54,649		125,610		125,272		(338)
Total expenditures		423,748		503,739		479,837		(23,902)
Net change in fund balance		(17,134)		(37,125)		(33,819)		3,306
Fund balance, beginning of year		663,425		663,425		663,425		
Fund balance, end of year	\$	646,291	\$	626,300	\$	629,606	\$	3,306

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL TAX RESERVE SPECIAL REVENUE FUND

# FOR THE YEAR ENDED DECEMBER 31, 2005

							Actual	
	<b>Budgeted Amounts</b>						Over (Under)	
	Original		Final		Actual		Final Budget	
Revenues								
Property taxes	\$	-	\$	-	\$	677,966	\$	677,966
Other financing uses								
Transfers out		(244,997)		(394,029)		(242,855)		(151,174)
Net change in fund balance		(244,997)		(394,029)		435,111		829,140
Fund balance, beginning of year		526,793		526,793		526,793		
Fund balance, end of year	\$	281,796	\$	132,764	\$	961,904	\$	829,140

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL HOUSING SPECIAL REVENUE FUND

# FOR THE YEAR ENDED DECEMBER 31, 2005

		Budgeted Amounts						Actual Over (Under)	
	Original		Final		Actual		Final Budget		
Revenues									
Other revenue	\$	30,000	\$	30,000	\$	11,344	\$	(18,656)	
Expenditures									
Health and welfare		30,000		30,000		18,588		(11,412)	
Net change in fund balance		-		-		(7,244)		(7,244)	
Fund balance, beginning of year		17,852		17,852		17,852			
Fund balance, end of year	\$	17,852	\$	17,852	\$	10,608	\$	(7,244)	

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL SHERIFF SPECIAL FORCES SPECIAL REVENUE FUND

# FOR THE YEAR ENDED DECEMBER 31, 2005

	Budgeted Amounts						Actual Over (Under)	
	Original		Final		Actual		Final Budget	
Revenues								
Property taxes	\$	488,185	\$	491,185	\$	490,812	\$	(373)
Interest		3,000		9,000		8,992		(8)
Other revenue		3,000		10,536		5,047		(5,489)
Total revenues		494,185		510,721		504,851		(5,870)
Expenditures								
Public safety		586,029		494,904		474,266		(20,638)
Capital outlay				39,570		39,570		
Total expenditures		586,029		534,474		513,836		(20,638)
Revenues over (under) expenditures		(91,844)		(23,753)		(8,985)		(14,768)
Other financing sources								
Transfers in		100,053		100,053				(100,053)
Net change in fund balance		8,209		76,300		(8,985)		(85,285)
Fund balance, beginning of year		283,494		283,494		283,494		
Fund balance, end of year	\$	291,703	\$	359,794	\$	274,509	\$	(85,285)

# STATEMENT OF NET ASSETS PROPRIETARY FUNDS

# **DECEMBER 31, 2005**

	Unpledged	2003 Tax Levy	2004 Tax Levy	Other Enterprise Funds	Total	
Assets						
Current assets						
Cash and cash equivalents	\$ 358,081	\$ 670,196	\$ 974,564	\$ 46,085	\$ 2,048,926	
Receivables						
Accounts	_	-	_	50	50	
Taxes receivable-delinquent	540	33,067	384,811	5,257	423,675	
Interest	420	10,432	38,453	2,021	51,326	
Due from other governments	_	16	600	4	620	
Due from other funds	2,177,798	-	_	264,927	2,442,725	
<b>Total current assets</b>	2,536,839	713,711	1,398,428	318,344	4,967,322	
Liabilities						
Current liabilities						
Accrued liabilities	_	21,360	_	185	21,545	
Due to other funds		646,177	1,320,774		1,966,951	
Total current liabilities		667,537	1,320,774	185	1,988,496	
Net assets						
Unrestricted	\$ 2,536,839	\$ 46,174	\$ 77,654	\$ 318,159	\$ 2,978,826	

# STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS PROPRIETARY FUNDS

# FOR THE YEAR ENDED DECEMBER 31, 2005

	Unpledged	2003 Tax Levy	2004 Tax Levy	Other Enterprise Funds	<u>Total</u>	
Operating revenues Charges for services	\$ (66)	\$ 35,484	\$ 116,642	\$ 2,524	\$ 154,584	
Operating expenses						
Other	(206)	7,637	45		7,476	
Operating income (loss)	140	27,847	116,597	2,524	147,108	
Nonoperating revenue Interest revenue				40,774	40,774	
Income (loss) before transfers	140	27,847	116,597	43,298	187,882	
Transfers						
Transfers in	24,085	_	-	103,616	127,701	
Transfers out	(5,928)		(38,943)	(337,529)	(382,400)	
Total transfers	18,157		(38,943)	(233,913)	(254,699)	
Change in net assets	18,297	27,847	77,654	(190,615)	(66,817)	
Net assets, beginning of year	2,518,542	18,327		508,774	3,045,643	
Net assets, end of year	\$ 2,536,839	\$ 46,174	\$ 77,654	\$ 318,159	\$ 2,978,826	

## STATEMENT OF CASH FLOWS PROPRIETARY FUNDS

## FOR THE YEAR ENDED DECEMBER 31, 2005

	U	npledged	 003 Tax Levy	 004 Tax Levy	En	Other iterprise Funds		Total
Cash flows from operating activities								
Cash receipts from customers	\$	(1,026)	\$ 334,488	\$ (268,769)	\$	38,793	\$	103,486
Cash receipts from interest and penalties		_	21,971	(38,453)		9,095		(7,387)
Cash payments to other governmental agencies		206	13,723	(45)		185		14,069
Cash payments for delinquent tax rolls			 	 1,320,774			1	,320,774
Net cash provided by (used in) operating activities		(820)	 370,182	 1,013,507		48,073	1	,430,942
Cash flows from non-capital financing activities								
Due from other funds		(601,386)	151,174	_		(264,549)		(714,761)
Due to other funds		-	(392,179)	_		-		(392,179)
Transfer in		24,085	-	_		103,616		127,701
Transfer out		(5,928)	-	(38,943)		(337,529)		(382,400)
Net cash provided by (used in) by non-capital				 			-	, ,
financing activities		(583,229)	 (241,005)	 (38,943)		(498,462)	(1	,361,639)
Cash flows from investing activities Interest received		<u>-</u>	 	 <u>-</u> ,		40,774		40,774
Net increase (decrease) in cash and cash equivalents		(584,049)	129,177	974,564		(409,615)		110,077
Cash and cash equivalents, beginning of year		942,130	541,019	 		455,700	1	,938,849
Cash and cash equivalents, end of year	\$	358,081	\$ 670,196	\$ 974,564	\$	46,085	\$ 2	2,048,926
Reconciliation of operating income (loss) to net cash provided by (used in) by operating activities  Operating income (loss)  Adjustments to reconcile operating income (loss)  to net cash provided by (used in) operating activities	\$	140	\$ 27,847	\$ 116,597	\$	2,524	\$	147,108
Changes in assets and liabilities								
Accounts receivable		-	-	-		330		330
Taxes receivables - delinquent		(540)	297,006	(384,811)		35,943		(52,402)
Interest receivable		(420)	21,971	(38,453)		9,095		(7,807)
Due from other governments		-	1,998	(600)		185		1,583
Accrued liabilities		-	21,360	-		(4)		21,356
Due to other funds			 	 1,320,774			1	,320,774
Net cash provided by (used in) operating activities	\$	(820)	\$ 370,182	\$ 1,013,507	\$	48,073	\$ 1	,430,942

The accompanying notes are an integral part of these financial statements.

# STATEMENT OF FIDUCIARY NET ASSETS FIDUCIARY FUNDS

## **DECEMBER 31, 2005**

		Agency Funds
Assets		
Cash and cash equivalents	<u>\$</u>	466,694
Liabilities		
Undistributed taxes	\$	367,586
Undistributed collections		57,007
Court bonds payable		42,101
Total liabilities	\$	466,694

## **INDEX**

## NOTES TO THE FINANCIAL STATEMENTS

## **DECEMBER 31, 2005**

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### NOTES TO THE FINANCIAL STATEMENTS

## I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

## A. Organization

The County of Missaukee, Michigan (the "County") was incorporated under the laws of the State of Michigan in 1871 and operates under an elected Commission form of government. The County is governed by an elected seven-member board. The County's services, assistance and care include the (1) general County departments, boards and commissions; (2) court system administration; (3) law enforcement and corrections; (4) assistance and/or institutional care to the aged, needy, wards of the court and neglected children and public and mental health recipients; and (5) recreation.

The accounting policies of the County conform to generally accepted accounting principles as applicable to state and local governments. The following is a summary of the more significant accounting policies.

## **Reporting Entity**

As required by generally accepted accounting principles, the financial statements of the reporting entity include those of the County and its discretely presented component units. The discretely presented component units discussed below should be included in the County's reporting entity because they are entities for which the government is considered to be financially accountable.

*Missaukee County Road Commission* - members of the governing board of the Road Commission are elected by County electors. Although the County does not have the authority to approve or modify the Road Commission's operational and capital budgets, bonded debt must be approved by the County Board of Commissioners.

District Health Department #10 - (the Health Department) is a municipal authority comprising Lake, Newaygo, Oceana, Missaukee, Mecosta, Manistee, Wexford, Crawford, Mason and Kalkaska Counties. It operates under an appointed Board of Health and provides services to its residents in the area of public health. The Health Department is considered a component unit under the oversight authority of the County of Missaukee. As such, it is an integral part of Missaukee County's reporting entity. The Department is audited and reported on as of September 30, for a twelve-month fiscal year.

Missaukee County Council on Aging - In 1999, the County of Missaukee and the District Health Department No. 10 entered into an intergovernmental agreement creating the Missaukee County Council on Aging (MCCOA) under the authority of PA 7 of 1967. The MCCOA is legally separate from the County and is governed by nine members, all of which are appointed by the Missaukee County Board of Commissioners. As of December 31, 2005, two (2) Commissioners from the County served on the MCCOA Board of Directors. The MCCOA provides activities and services to all persons 60 years or older residing in Missaukee County. Separate financial statements are not available for MCCOA.

#### NOTES TO THE FINANCIAL STATEMENTS

Complete financial statements of the component units can be obtained as follows:

Missaukee County Road Commission 1199 N. Morey Road Lake City, Michigan 49651

District Health Department # 10 401 N. Lake Street Cadillac, Michigan 49601

#### **Regional Joint Operations**

The County participates jointly in the operation of the North Central Community Mental Health Authority with Grand Traverse, Leelanau, Crawford, Roscommon and Wexford Counties. All financial operations of the Authority are recorded in Wexford County financial statements. The funding formula requires the County to provide approximately 3.5% of the local unit budget appropriation requirement, which amounted to \$35,272 for the year ended December 31, 2005.

#### **B.** Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for services. Likewise, the *primary government is* reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

#### C. Measurement focus, basis of accounting, and financial statement presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements, except for agency funds, which do not have a measurement focus. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

#### NOTES TO THE FINANCIAL STATEMENTS

Governmental fund financial statements are reported using the *current financial resources* measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Grants, charges for services and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period if received with 180 days of year end. All other revenue items are considered to be measurable and available only when cash is received by the government.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the option of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the delinquent tax revolving enterprise funds are interest and penalties on delinquent taxes. Operating expenses for enterprise funds include the cost of sales and services and administrative expenses. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the County's policy to use restricted sources first, then unrestricted resources as they are needed.

The government reports the following major governmental funds:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Emergency Services Special Revenue Fund* accounts for a property tax millage, charges for services and expenditures of the County's ambulance and emergency medical services.

#### NOTES TO THE FINANCIAL STATEMENTS

The *Tax Reserve Fund* accounts for the funding mechanism to serve as a substitute for State revenue sharing payments.

The *Housing Special Revenue Fund* accounts for the program income and revenue from the CDBG revolving loan fund started through federal grants received over several years.

The Sheriff Special Forces Special Revenue Fund accounts for the property tax millage and expenditures related to a voter approved millage to provide additional law enforcement services.

The Missaukee Sanitary Drainage District No. 2 Debt Service Fund accounts for the resources accumulated from the local municipalities and payments made for principal and interest on long-term general obligation debt.

The Capital Reserve Capital Project Fund accounts for loans received from the delinquent tax revolving funds used to finance the jail expansion project.

The government reports the following major proprietary funds:

The *Unpledged Enterprise Fund* accounts for funds from 1998 and previous years delinquent tax collection activity.

The 2003 Tax Levy Enterprise Fund accounts for funds paid to each local governmental unit, including the County General Fund, for their respective amount of taxes not collected as of March 1st from the 2003 tax levy. Financing for these purchases was provided by the collection of previous years delinquent property taxes by the County Treasurer.

The 2004 Tax Levy Enterprise Fund accounts for funds paid to each local governmental unit, including the County General Fund, for their respective amount of taxes not collected as of March 1st from the 2004 tax levy. Financing for these purchases was provided by the collection of previous years delinquent property taxes by the County Treasurer.

Additionally, the government reports the following fund types:

The *Special Revenue Funds* are used to account for proceeds from specific revenue sources (other than perpetual trusts or major capital projects) and related expenditures which are restricted for specific purposes by administrative action or law.

The *Debt Service Funds* account for the resources accumulated and payments made for principal and interest on long-term debt of governmental funds.

The Capital Projects Fund account for the accumulation and disbursement of resources for the construction of major capital projects.

The *Enterprise Funds* are used to account for funds paid to each local governmental unit, including the County General Fund, for their respective amount of taxes not collected as of March 1st from previous years' tax levies. Financing for these purchases was provided by the collection of previous years delinquent property taxes by the County Treasurer.

#### NOTES TO THE FINANCIAL STATEMENTS

The *Agency Funds* account for assets held for other governments in an agency capacity, specifically in the trust and agency fund, library penal fine fund, district court fund and inmate trust fund.

#### D. Assets, liabilities and net assets or equity

### 1. Cash and Interest Bearing Deposits

The government's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

## 2. Receivables and payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year and all other outstanding balances between funds are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e. the non-current portion of interfund loans.) All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

Loans and leases receivable of \$607,323 and \$874,000, respectively, are not expected to be collected within one year.

#### 3. Taxes Receivable - Current

Beginning in 2005, property taxes are levied as of December 1 and July 1 on property values assessed as of the same date. The levy is in year two of a three year transition which will gradually move up the entire County levy to July. In 2006, counties will levy two thirds of their millage for use in 2006. Since the property taxes levied December 1, 2005 are for the operations of future years, one third of the operating millage receivable is offset by deferred revenue. The remaining two thirds is held in the tax reserve fund. The taxes levied December 1 are due on February 14 of the following year and taxes levied July 1 are due on September 14 after which the applicable property is subject to lien, and penalties and interest are assessed.

### 4. Delinquent Taxes Receivable

The delinquent taxes receivable, which are recorded in the enterprise funds, consist of unpaid balances of delinquent real property taxes which were purchased from all of the taxing units in Missaukee County by the County's delinquent tax funds.

#### NOTES TO THE FINANCIAL STATEMENTS

### 5. Leases Receivable

The County has entered into various lease agreements with local governments to issue bonded debt and to manage the construction of water and sewer systems in those jurisdictions. These agreements generally terminate with the retirement of the related bond issues. Leases receivable are reported at an amount equal to the lesser of the actual bond-financed construction costs incurred to date or the outstanding bond principal. Annual lease payments under these agreements are equal to the related bond principal and interest due each year. At termination of a lease, title to the leased property is passed to the particular local governments.

Under the accrual basis of accounting and the provisions of FASB (Financial Accounting Standards Board) Statement No. 13, *Accounting for Leases*, the leases are classified as sales leases. As a result, leases receivable are recognized in the accompanying statement of net assets, whereas capital assets are not.

All lease agreements provide for the lessees to use, operate and maintain the systems, at their own expense, subject to the terms and conditions of the agreement.

## 6. Inventory

The Road Commission component unit inventory consists of equipment parts and supplies of \$162,170 and road materials of \$29,012. Inventory is stated at cost based on the weighted-average cost method. Inventory items are charged to equipment repairs and operations and to road construction and maintenance as used. Inventory is reported under the caption "Prepaid items and other assets" on the Statement of Net Assets.

## 7. Prepaid items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements.

## 8. Capital assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental activities and component unit columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

#### NOTES TO THE FINANCIAL STATEMENTS

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities, if any, is included as part of the capitalized value of the assets constructed. No such interest expense was incurred during the current fiscal year.

Capital assets of the primary government and component units are depreciated using the straightline method over the following estimated useful lives:

-	<u>Years</u>
Buildings	40
Vehicles	7-25
Equipment	5-10
Infrastructure	5-50

## 9. Advance from State

The State of Michigan has advanced funds to the Road Commission component unit for the purchase of equipment and for trunkline maintenance. Each advance is an annual advance with appropriate adjustments made each year to reflect the current balance based on an applicable formula developed by the Michigan Department of Transportation.

#### 10. Unearned/Deferred Revenue

In the fund financial statements, governmental funds report deferred revenue in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period or for resources that have been received, but not yet earned. In the government-wide financial statements, as of December 31, 2005, unearned revenue in governmental activities consist of taxes receivable not yet earned in the amount of \$1,552,014.

## 11. Compensated Absences

## **Primary government**

County employees are granted vacation hours on their anniversary date of hire. The number of hours is dependent upon years of service. Unused vacation hours are accrued at fiscal year-end. Employees are only allowed to carryover a maximum of 40 hours at their anniversary date.

Until 1998, sick leave hours were credited to each AFSCME union employee as earned during a calendar year. As of September 19, 1998 sick leave no longer existed and the sick leave accrued as of that date was multiplied by the employee's straight time rate of pay and placed in a "bank". Upon death or retirement the bank will be paid at one hundred percent. Since 1998, paid time off ("PTO") has replaced sick and vacation leave for AFSCME union employees.

All vacation and sick leave is accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in the governmental funds only if they have matured, for example, as a result of employee resignation and retirements.

#### NOTES TO THE FINANCIAL STATEMENTS

## **Road Commission Component unit**

County road employees earn vacation and personal leave in varying amounts depending on the number of years of service. Accumulated vacation may not exceed the total earned for any given year per the union contract. Non-union employees are also subject to the vacation provisions embodied in the union contract. Sick leave is accumulated at the rate of one day for each month of service with accumulation not to exceed 640 hours. The policy also provides that employees, who separate from employment with the Road Commission, will be paid for a certain portion of the accumulated sick leave.

## 12. Long-term obligations

In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net assets. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight line method. Bonds payable are reported net of the applicable bonds premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

## 13. Fund equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

## II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

## A. Budgetary information

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for the general and special revenue funds. All annual appropriations lapse at fiscal year end.

During the November board meeting of each year the Board of Commissioners shall, by resolution, adopt the budget for the next fiscal year.

The budget document presents information by fund, function, department, and line items. The County Administrator may make transfers of appropriations between departments within any funds (the legal level of budgetary control); however any supplemental appropriations that amend the total expenditures of any fund require Board of Commissioner's resolution.

#### NOTES TO THE FINANCIAL STATEMENTS

The following funds had excess of expenditures over appropriation at the legal level of budgetary control:

General Fund	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Circuit court	\$432,006	\$436,020	\$(4,014)
Elections	12,324	12,327	(1)
Equalization	167,168	167,174	(6)
Record copy	71,500	82,935	(11,435)
Recycling center	18,500	18,585	(85)

## B. Deficit fund equity

For the year ended December 31, 2005, the Capital Reserve Capital Projects Fund ended with a deficit unreserved fund balance of \$(375,000). In the Capital Reserve Capital Projects Fund significant expenditures were incurred by the fund for the jail expansion project, which were paid via long-term advances from the County's Delinquent Tax Collection Funds. The deficit fund balance will be eliminated as future jail related revenue is collected.

#### III. DETAILED NOTES ON ALL FUNDS

#### A. Deposits and Investments

Michigan Compiled Laws, Section 129.91 authorizes the local governmental unit to make deposits and invest in the accounts of federally insured banks, credit unions, and savings and loan associations which have an office in Michigan. The local unit is allowed to invest in bonds, securities, and other direct obligations of the United States or any agency or instrumentality of the United States; United States government or federal agency obligations; repurchase agreements; bankers' acceptance of United States banks; commercial paper rated within the two highest classifications which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan.

The Board of Commissioners has designated three banks for the deposit of County funds. The investment policy adopted by the board in accordance with Public Act 196 of 1997 has authorized investment in bonds and securities of the United States government, interest bearing savings and checking accounts, repurchase agreements, bankers' acceptance of United States banks, federal agency instruments, money market funds with a net asset value of \$1.00 per share, commercial paper within the two highest classifications and negotiable and non-negotiable certificates of deposits, but not the remainder of State statutory authority as listed above.

The County's deposits and investment policy are in accordance with county and statutory authority.

### NOTES TO THE FINANCIAL STATEMENTS

Cash and cash equivalents are reported in the financial statements as follows:

	Governmental <u>Activities</u>	Business-type Activities	Fiduciary Funds	Total Primary Government	Component Units
Cash and cash equivalents	\$ 2,030,578	\$ 2,048,926	<u>\$ 446,694</u>	\$ 4,526,198	\$ 1,550,751

For purpose of deposit and investment footnote presentation, a reconciliation of cash and cash equivalents is as follows:

Road commission deposits	\$ 827,647
County deposits	4,682,267
County cash on hand	27,918
County certificates of deposit	714,621

Total <u>\$6,252,453</u>

The difference between Health Department component unit cash and cash equivalents reported at September 30, 2005 and cash held by the treasurer on behalf of the Health Department at December 31, 2005 is \$(175,504). Road component unit cash and cash equivalents of \$827,647 had a bank balance of \$906,211 of which \$706,211 was uninsured and uncollaterized.

The bank balance of the government's deposits held by the County Treasurer including the component units is \$5,611,461. Of the bank balance, \$3,905,275 was covered by federal depository insurance. The remaining balance of \$1,706,186 was uninsured and uncollaterized.

## NOTES TO THE FINANCIAL STATEMENTS

## B. Capital assets

Capital assets activity for the year ended December 31, 2005 was as follows:

<b>Primary</b>	government
I IIIIIAI Y	2010111111011

Governmental activities	Beginning Balance	Increases	(Decreases)	Ending Balance
Capital assets not being depreciated Land	\$ 353,423	<u>\$</u> _	<u>\$</u> _	\$ 353,423
Capital assets being depreciated				
Buildings	3,233,658	130,625	-	3,364,283
Equipment	768,292	91,233	(19,069)	840,456
Vehicles	400,385	258,743	(64,569)	594,559
Total capital assets being depreciated	4,402,335	480,601	(83,638)	4,799,298
Less accumulated depreciation for				
Buildings	1,019,743	95,107	_	1,114,850
Equipment	578,063	101,402	(15,667)	663,798
Vehicles	336,205	42,807	(59,484)	319,528
Total accumulated depreciation	1,934,011	239,316	(75,151)	2,098,176
Total capital assets being depreciated, net	2,468,324	241,285	8,487	2,701,122
Governmental activities capital assets, net	<u>\$ 2,821,747</u>	<u>\$ 241,285</u>	<u>\$ 8,487</u>	<u>\$ 3,054,545</u>

Depreciation expense was charged to functions/programs of the primary government as follows:

## **Governmental activities**

Total depreciation expense – governmental activities	<u>\$</u>	239,316
Recreation and cultural		29,501
Public safety		141,845
General government		63,854
Judicial	\$	4,116

## NOTES TO THE FINANCIAL STATEMENTS

Discretely Presented Component Units  Road Commission Capital assets not being	Beginning Balance	Increases	(Decreases)	Ending Balance
Depreciated –				
Land	\$ 650	\$ -	\$ -	<u>\$ 650</u>
Capital assets being depreciated				
Land improvements	100,364	_	-	100,364
Buildings	1,284,744	6,350	-	1,291,094
Equipment	4,000,839	509,436	(246,646)	4,263,629
Infrastructure	29,841,104	1,022,027		30,863,131
Total capital assets being				
depreciated	35,227,051	1,537,813	(246,646)	36,518,218
Less accumulated depreciation for				
Land improvements	41,633	5,159	_	46,792
Buildings	354,338	37,984	_	392,322
Equipment	3,340,295	332,957	(246,646)	3,426,606
Infrastructure	12,493,280	1,426,820		13,420,100
Total accumulated depreciation	16,229,546	1,802,420	(246,646)	17,785,820
Total capital assets being depreciated, net	18,997,505	(265,107)		18,732,398
depreciated, net	10,997,303	(203,107)	<u>-</u>	10,732,390
Governmental activities capital assets, net	<u>\$ 18,998,155</u>	<b>\$</b> (265,107)	<u>\$ -</u>	<u>\$ 18,733,048</u>
Health Department Capital assets being depreciated				
Equipment	\$ 684,068	\$ 99,957	\$ -	\$ 784,025
Less accumulated depreciation	298,129	84,772		382,901
Total capital assets being				
depreciated, net	<u>\$ 385,939</u>	<u>\$ 15,185</u>	<u>\$ -</u>	<u>\$ 401,124</u>

## NOTES TO THE FINANCIAL STATEMENTS

## C. Interfund receivables, payables and transfers

The composition of interfund balances is as follows:

		Nonmajor	Nonmajor		
		Governmental	Proprietary	Unpledged	
Due to other funds	General fund	Funds	Funds	Fund	Total
General fund	\$ -	\$2,158	\$100,000	\$ -	\$ 102,158
2004 tax levy	-	-	-	1,320,774	1,320,774
2003 tax levy	-	-	-	646,177	646,177
Capital reserve	-	-	164,927	210,073	375,000
Nonmajor governmental funds	385	3,207		774	4,366
Total	\$385	\$5,365	\$264,927	\$2,177,798	\$2,448,475

Interfund receivables and payables are established to cover cash deficits and short-term financing of certain operations.

Transfers in							
Transfer out	General Fund	Capital Reserve	Unpledged Fund	Non-Major Governmental Funds	Non-Major Business-type Funds	Total	
General Fund	\$ 50,000	\$ -	\$ -	\$231,300	\$ 25,006	\$ 306,306	
Non-Major Governmental Funds Tax Reserve Fund	25,000 242,855	163,056	-		-	188,056 242,855	
Unpledged Fund	-	-	5,928		-	5,928	
Non-Major Business Type Funds	279,705	=	18,157	-	39,667	337,529	
2004 Tax Levy Fund				<u> </u>	38,943	38,943	
Total	\$597,560	\$163,056	\$24,085	\$231,300	\$103,616	\$1,119,617	

Interfund transfers are for subsidizing funds expenditures and using unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations and to close the net assets of prior years' tax levies into the Unpledged Enterprise Fund.

### NOTES TO THE FINANCIAL STATEMENTS

## D. Long-term debt

## **Primary government**

The following is a summary of primary government long-term debt transactions for the year ended December 31, 2005:

	Primary Government					
	Governmental					
	Activities	Governmental	Governmental			
	General	Activities	Activities			
	Obligation	Note	Compensated			
	<u>Debt</u>	<u>Payable</u>	Absences			
Long-term Debt at						
January 1, 2005	\$ 975,800	\$ 4,246	\$ 95,744			
Additions	-	12,556	92,131			
Reductions	101,800	5,292	97,315			
Long-term Debt at December 31, 2005	<u>\$ 874,000</u>	<u>\$ 11,510</u>	<u>\$ 90,560</u>			
<b>Due Within One Year</b>	<u>\$ 11,000</u>	<u>\$ 6,278</u>	<u>\$ 4,265</u>			

For the governmental activities, compensated absences are generally liquidated by the general fund.

General Obligation Debt consists of general obligation bonds of the Department of Public Works and an installment purchase note payable for the purchase of equipment. Department of Public Works bonds are for Township and City sewer disposal systems. The bonds are direct obligations of the respective Township or City and an indirect obligation of the County.

Long-term debt at December 31, 2005 is comprised of the following individual issues:

General Obligation Debt Description	Balance Interest <u>Rates</u>	Maturing <u>Year</u>	Outstanding at 12/31/05
McBain Sanitary Sewer Bonds 1979 Missaukee Sanitary Drainage District No. 2	5%	2011	\$ 64,000
Drain Bonds – 1993	4.2 - 7.0%	2011	810,000
			<u>\$874,000</u>

## NOTES TO THE FINANCIAL STATEMENTS

Annual debt service requirements for the primary government's general obligation debt are as follows:

<u>Year</u>	<u>Principal</u>	Interest	<u>Total</u>	
2006	\$ 11,000	\$ 43,425	\$ 54,425	
2007	11,000	42,875	53,875	
2008	127,000	39,425	166,425	
2009	237,000	30,325	267,425	
2010	243,000	18,325	261,325	
2011	245,000	6,125	251,125	
Total	<u>\$ 874,000</u>	<u>\$ 180,500</u>	<u>\$1,054,500</u>	

Interest expense included in governmental activities totals \$46,660 and is reported within the public works function.

Annual debt service requirements for the primary government's note payable is as follows:

<b>Year</b>	<b>Principal</b>		<u>Interest</u>		Total		
2006 2007	\$	6,278 5,232	\$	- <u>-</u>	\$	6,278 5,232	
Total	\$	11,510	\$	<u>-</u>	\$	11,510	

## **Discretely Presented Component Units**

Changes in component unit's long-term debt are as follows:

Deed Consider	Balance 12/31/04	Additions	(Reductions)	Balance <u>12/31/05</u>	Due In One Year
Road Commission Compensated absences	<u>\$129,891</u>	<u>\$ 5,082</u>	<u>\$</u>	<u>\$ 134,973</u>	<u>\$13,497</u>
District Health Department	Balance 10/01/04	Additions	(Reductions)	Balance <u>9/30/05</u>	
No. 10 - Compensated absences	<u>\$440,805</u>	<u>\$ -</u>	<b>\$</b> (1,801)	<u>\$ 439,004</u>	<u>\$ -</u>

#### NOTES TO THE FINANCIAL STATEMENTS

#### IV. OTHER INFORMATION

#### A. Risk management

The County is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The County carries commercial insurance for general liability, workers compensation and health insurance risks of loss. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three fiscal years.

The Missaukee County Road Commission component unit manages its liability and property risk by participating in the Michigan County Road Commission Self Insurance Pool and the County Road Association Self Insurance Fund (for workers compensation). These insurance providers are public entity risk pools providing coverage to its members. The Missaukee County Road Commission pays an annual premium to these providers for its insurance coverage. These providers are self-sustaining through member premiums and provide, subject to certain deductibles, occurrence-based casualty coverage for each incident and occurrence based on property coverage to its members by internally assuring certain risks and reinsuring risks through commercial companies. Various deductibles are maintained to place responsibility for small charges with the insured. Settled claims resulting from these risks have not exceeded insurance coverage in any of the past three fiscal years.

#### **B.** Contingencies

There are lawsuits pending in which the County is involved. The County estimates that the potential claims against the County not covered by insurance resulting from such litigation would not materially affect the financial statements of the County.

The County participates in a number of Federal and State assisted grant programs, which are subject to financial and compliance audits. The disbursement of funds received under these programs generally requires compliance with terms and conditions specified in the grant agreements, and is subject to audit by the grantor agencies. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time although the County expects such amounts if any, to be immaterial.

The Missaukee County Road Commission contracts with the State of Michigan to perform state highway maintenance fluctuations for the State. The cost of the maintenance is then billed to the State of Michigan who reimburses the Missaukee County Road Commission for the costs incurred. These cost reimbursement contract expenditures are subject to audit at some future date by the State of Michigan. The amount, if any, of expenditures which may be disallowed by the State of Michigan cannot be determined until the State completes it annual audit of its maintenance agreements with the Missaukee County Road Commission. The audit adjustment is accounted for as an adjustment of current year's expenditures.

#### NOTES TO THE FINANCIAL STATEMENTS

### C. Pension Plans

### **Primary Government Defined Contribution Plan**

The County participates in the Missaukee County defined contribution pension plan covering approximately half of the County's employees. The plan is administered by Nationwide Life Insurance. A defined contribution pension plan provides pension benefits in return for services rendered; provides an individual account for each participant and specifies how contributions to the individuals' account are to be determined instead of specifying the amount of benefits the individual is to receive. Such benefits depend solely on the amount of those contributions, and forfeitures of other participant's benefits prior to vesting. Contributions to the plan are made by the County based upon a percent of employees base salaries, which ranges from 0 to 8 percent depending on years of service. The County contributed \$56,809 to the plan on behalf of eligible employees. Employees do not contribute to the plan. Plan provisions and contribution requirements are established and may be amended by the County Board of Commissioners.

## Sheriff's Department Defined Benefit Plan

Plan Description. The County's Sheriff Department participates in a defined benefit pension plan that provides retirement and disability benefits, annual cost-of-living adjustments and death benefits to plan members and beneficiaries. The County participates in the Municipal Employees Retirement System of Michigan (MERS), an agent multiple-employer plan administered by the MERS Retirement Board. Act No. 427 of the Public Acts of 1984, as amended, establishes and amends the benefit provisions of the participants in MERS. The Municipal Employees Retirement System of Michigan issues a publicly available financial report that includes financial statements and required supplementary information for MERS. That report may be obtained by writing to the Municipal Employees Retirement System of Michigan, 447 N. Canal Road, Lansing, Michigan 48917 or by calling (800) 767-6377.

### **Funding Policy**

The obligation to contribute to and maintain the system for these employees was established by negotiation with the County's collective bargaining unit and personnel policy, which requires employees to contribute 2% of payroll to the plan. The County is required to contribute at an actuarially determined rate: the rate set for the year ended December 31, 2005 is based on the December 31, 2003 actuarial valuation, and as a percent of payroll was 10.67 percent for elected officials and 13.83 for the sheriff's department.

#### **Annual Pension Cost**

During the fiscal year ended December 31, 2005, the County's actual contributions totaling \$140,080 were equal to its annual pension cost and were made in accordance with the contribution requirement determined by an actuarial valuation of the plan as of December 31, 2003. The employer contribution rate has been determined based on the entry age normal funding method. Under the entry age normal cost funding method, the total employer contribution is comprised of the normal cost plus the level annual percentage of payroll payment required to amortize the unfunded actuarial accrued liability over 30 years on an open basis. The employer normal cost is, for each employee, the level percentage of payroll contribution (from entry age to retirement) required to accumulate sufficient assets at the

### NOTES TO THE FINANCIAL STATEMENTS

member's retirement to pay for his/her projected benefit. Significant actuarial assumptions used include a long-term investment yield rate of 8 percent and annual salary increases of 4.5 percent based on an age-related scale to reflect merit, longevity and promotional salary increases. The latest actuarial valuation of the Plan was December 31, 2004.

#### **Three-Year Trend Information**

Fiscal Year <u>Ending</u>	Annual Pension <u>Cost (APC)</u>	Percentage of APC <u>Contributed</u>	Ne Pens <u>Obliga</u>	ion
12/31/03	\$ 92,386	100%	\$	_
12/31/04	89,484	100		-
12/31/05	140,080	100		-

## **Schedule of Funding Progress**

Actuarial Valuation <u>Date</u>	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll <u>(c)</u>	UAAL as a Percentage of Covered Payroll ((b-a)/c)
12/31/02	\$1,145,382	\$1,734,825	\$ 589,443	66%	\$ 826,255	71%
12/31/03	1,353,330	2,489,643	1,136,313	54%	883,972	128%
12/31/04	1,606,551	2,722,806	1,116,255	59%	1,007,864	118%

### Road Commission - discretely presented component unit

### **Defined contribution plan**

The Missaukee County Road Commission Money Purchase Pension Plan, a single employer plan, covers substantially all of its full-time employees. The employer contributes 10% of covered payroll. No employee contributions are allowed.

The Road Commission's contributions for the year amounted to \$96,126 (10% of covered payroll). The investments are invested in the Public Employers Retirement Trust/Michigan

Distributions from the plan will be made upon termination of employment or upon retirement, on or after normal retirement age of 62.

### NOTES TO THE FINANCIAL STATEMENTS

## District Health Department No. 10 - discretely presented component unit

### Defined benefit pension plan

### Plan Description

The Health Department participates in the Michigan Municipal Employees Retirement System, an agent multiple-employer defined benefit pension plan administered by the MERS retirement board, that covers all employees of the Health Department employed prior to October 1, 1997. The system provides retirement, disability and death benefits to plan members and their beneficiaries. Act No. 427 of the Public Acts of 1984, as amended, establishes and amends the benefit provisions of the participants in MERS. The Michigan Municipal Employees Retirement System issues a publicly available financial report that includes financial statements and required supplementary information for the system. That report may be obtained by writing to the Health Department at P.O. Box 8305, White Cloud, Michigan, 49349.

## Funding Policy

The obligation to contribute to and maintain the system for these employees was established by the Health Department Board.

### Annual Pension Cost

For the plan year ended December 31, 2005, the Health Department's annual pension cost of \$492,423 for the plan was equal to the Health Department's required and actual contribution. The annual required contribution was determined as part of an actuarial valuation at December 31, 2003, using the entry actual age cost method. Significant actuarial assumptions used include (a) a 8 percent investment rate of return, (b) projected salary increases of 4.5 percent per year, and (c) 2.5 percent per year cost of living adjustments. Both (a) and (b) included an inflation component of 4.5 percent. The actuarial value of assets was determined using techniques that smooth the effects of short term volatility over a four year period. The unfunded actuarial liability is being amortized as a level percentage of payroll on a closed basis. The remaining amortization period is 36 years.

#### **Three-Year Trend Information**

Fiscal Annual Year Pension Ending Cost (APC)		Percentage of APC <u>Contributed</u>	Net Pension <u>Obligation</u>	
12/31/02	\$788,759	100 %	\$	_
12/31/03	493,058	100		-
12/31/04	492,423	100		-

## NOTES TO THE FINANCIAL STATEMENTS

## **Schedule of Funding Progress**

Actuarial Valuation <u>Date</u>	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)		UAAL as a Percentage of Covered Payroll ((b-a)/c)
12/31/02	\$11,462,656	\$17,007,103	\$5,544,447	67%	\$2,304,042	241%
12/31/03	12,082,251	18,453,157	6,370,906	65%	2,000,396	318%
12/31/04	12,471,605	18,759,839	6,288,234	66%	1,961,698	321%

## **Defined contribution plan**

The Health Department provides pension benefits to all of its full-time employees employed on or after October 1, 1998 through a defined contribution plan. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. As established by the Health Department Board, the Health Department contributes 5 percent of employees' gross earnings and employees contribute up to 3 percent of earnings. The Health Department also matches the employee contribution. In accordance with these requirements, the Health Department contributed \$297,077 during the current year, and employees contributed \$111,192.

## D. Post retirement benefits other than pension – Road Commission – discretely presented component unit

The Road Commission provides post retirement hospitalization to its retired full-time employees who were hired before 1984.

The Road Commission funds 100% of the premiums of the policies on a pay as you go basis. During 2005, the Road Commission paid deductibles and hospitalization premiums for 15 qualified individuals totaling \$83,288.

### E. Operating leases – Health Department – discretely presented component unit

The Health department conducts a substantial portion of its operations in facilities rented under agreements classified as operating leases. Rental expenses under these leases for the period ended September 30, 2005 was \$1,181,183.

## NOTES TO THE FINANCIAL STATEMENTS

The following is a schedule by years of minimum future rentals on non-cancelable leases in excess of one year as of September 30, 2005:

<b>Year</b>	Amount		
2006	\$1,156,373		
2007	29,256		
2008	29,256		
2009	29,256		
2010	29,256		
2011-2015	146,280		
2016-2020	<u>75,578</u>		
Total	<u>\$1,495,255</u>		

## F. Reserved Fund Balances

	General Fund	Tax Reserve	TNT Forfeiture	Courthouse Expansion	Total
Prepaid items Tax reserve	\$ 58,813	\$ - 961,904	\$ -	\$ -	\$ 58,813
TNT operations	-	-	247,828	-	247,828
Capital projects				50,111	50,111
Total	\$ 58,813	\$ 961,904	\$ 247,828	\$ 50,111	\$ 356,752

\* \* \* \* \* \*

# COMBINING BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS

## **DECEMBER 31, 2005**

	Special Revenue Funds		Debt Service Funds	Capital Projects Fund		Total Nonmajor Government Funds	
Assets							
Cash and cash equivalents Receivables	\$	759,021	\$ -	\$	50,111	\$	809,132
Accounts		10	-		-		10
Lease		-	64,000		-		64,000
Due from other funds		5,365	-		-		5,365
Due from other governments		81,629	 				81,629
Total assets	\$	846,025	\$ 64,000	\$	50,111	\$	960,136
Liabilities and fund balances							
Liabilities							
Accounts payable	\$	98,073	\$ -	\$	-	\$	98,073
Accrued liabilities		1,990	-		-		1,990
Due to other funds		4,366	-		-		4,366
Deferred revenue			 64,000				64,000
Total liabilities		104,429	 64,000				168,429
Fund balances							
Reserved		247,828	-		50,111		297,939
Unreserved		,			•		,
Undesignated		493,768					493,768
<b>Total fund balances</b>		741,596	 		50,111		791,707
Total liabilities and fund balances	\$	846,025	\$ 64,000	\$	50,111	\$	960,136

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE NONMAJOR GOVERNMENTAL FUNDS

## FOR THE YEAR ENDED DECEMBER 31, 2005

	Special Revenue Funds	Debt Service Funds	Capital Projects Fund	Total Nonmajor Governmental Funds
Revenues				
Intergovernmental				
Federal	\$ 338,45	4 \$ -	\$ -	\$ 338,454
State	140,04	-	-	140,040
Local	465,07	7 107,514	-	572,591
Charges for services	586,96	-	-	586,960
Fines and forfeitures	107,94	1 -	-	107,941
Interest	11,79	2 -	864	12,656
Other revenue	9,33	<u> </u>		9,330
Total revenues	1,659,59	107,514	864	1,767,972
Expenditures				
Current expenditures				
Judicial	8,29		-	8,291
General government	26,48		-	26,483
Public safety	950,98		-	950,982
Health and welfare	460,23		-	460,230
Recreation and cultural	176,46	-	-	176,466
Debt service				
Principal		- 101,800	-	101,800
Interest and fiscal charges		- 5,877	-	5,877
Capital outlay	86,57	-	<u> </u>	86,578
Total expenditures	1,709,03	0 107,677	<u> </u>	1,816,707
Revenues over (under) expenditures	(49,43	(163)	864	(48,735)
Other financing sources (uses)				
Transfers in	231,30	-	-	231,300
Transfers out	(188,05	5) -	<u> </u>	(188,056)
Total other financing sources (uses)	43,24	4	<u> </u>	43,244
Net change in fund balances	(6,19	2) (163)	864	(5,491)
Fund balances, beginning of year	747,78	8 163	49,247	797,198
Fund balances, end of year	\$ 741,59	6_ \$ -	\$ 50,111	\$ 791,707

# COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS

## **DECEMBER 31, 2005**

	 County Park	В	County Suilding partment	Friend of the Court	
Assets Cash and cash equivalents Accounts receivable Due from other funds Due from other governments	\$ 124,029 - - -	\$	13,148	\$	1,137 - - -
Total assets	\$ 124,029	\$	13,148	\$	1,137
Liabilities and fund balances					
Liabilities Accounts payable Accrued liabilities Due to other funds	\$ 732	\$	1,258	\$	- - -
Total liabilities	 732		1,258		
Fund balances Reserved Unreserved	-		-		-
Undesignated	 123,297		11,890		1,137
Total fund balances	 123,297		11,890		1,137
Total liabilities and fund balances	\$ 124,029	\$	13,148	\$	1,137

Public rovement		Jail Expansion		Trial Court Improvement		Automation Fund		Law Library		Enhanced E-911	
\$ 3,503	\$	587	\$	13,233	\$	1,521	\$	1	\$	175,043	
- - -		- - -		- - -		- - -		- - -		26,344	
\$ 3,503	\$	587	\$	13,233	\$	1,521	\$	1	\$	201,387	
\$ - - -	\$	- - -	\$	- - -	\$	- - -	\$	- - -	\$	- - -	
 				<u>-</u>							
-		-		-		-		-		-	
 3,503	-	587		13,233		1,521		1		201,387	
3,503		587		13,233		1,521		1		201,387	
\$ 3,503	\$	587	\$	13,233	\$	1,521	\$	1	\$	201,387	

(Continued)

# COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS

## **DECEMBER 31, 2005**

	Inde	amily pendence gency	J	uvenile ustice- ic Grant	Child Care		
Assets	ф	7.400	ф	1.062	ф	66.076	
Cash and cash equivalents Accounts receivable	\$	7,429	\$	1,063	\$	66,976	
Due from other funds				-		2,158	
Due from other governments				1,740	-	15,275	
Total assets	<u>\$</u>	7,429	\$	2,803	\$	84,409	
Liabilities and fund balances							
Liabilities							
Accounts payable	\$	-	\$	-	\$	62,771	
Accrued liabilities		-		-		-	
Due to other funds						-	
Total liabilities						62,771	
Fund balances							
Reserved		-		-		-	
Unreserved							
Undesignated		7,429		2,803		21,638	
<b>Total fund balances</b>		7,429		2,803		21,638	
Total liabilities and fund balances	\$	7,429	\$	2,803	\$	84,409	

eterans Trust	Oil and Gas		Local Emergency Planning		Housing Rehab Program		TNT Forfeiture		04-05 TNT	
\$ 6,889	\$	18,053	\$	3,774	\$	-	\$	247,555	\$	672
- -		- -		10 - -		- -		1,748		1,459 2
\$ 6,889	\$	18,053	\$	3,784	\$	-	\$	249,303	\$	2,133
\$ -	\$	-	\$	-	\$	-	\$	3,804	\$	-
<u>-</u>		- -		<u>-</u>				1,396		2,133
								5,200		2,133
-		-		-		-		247,828		-
6,889		18,053		3,784				(3,725)		_
6,889		18,053		3,784				244,103		-
\$ 6,889	\$	18,053	\$	3,784	\$	-	\$	249,303	\$	2,133

(Continued)

## COMBINING BALANCE SHEET NONMAJOR SPECIAL REVENUE FUNDS

## **DECEMBER 31, 2005**

	03-	-04 TNT		ke City fficer	Res	chool source fficer	Cor	Dare nmunity Grant	Equipment Grant	
Assets Cash and cash equivalents	\$	-	\$	168	\$	166	\$	8,452	\$	576
Accounts receivable	·	-	·	-		-	·	-	·	-
Due from other funds		-		-		-		-		-
Due from other governments		37,958	-	-						
Total assets	\$	37,958	\$	168	\$	166	\$	8,452	\$	576
Liabilities and fund balances										
Liabilities										
Accounts payable	\$	31,498	\$	-	\$	-	\$	-	\$	-
Accrued liabilities		-		-		-		-		-
Due to other funds		837	-							
Total liabilities		32,335								
Fund balances										
Reserved		-		-		-		-		-
Unreserved										
Undesignated		5,623	-	168		166		8,452		576
<b>Total fund balances</b>		5,623		168		166		8,452		576
Total liabilities and fund balances	\$	37,958	\$	168	\$	166	\$	8,452	\$	576

La	ke Level	Public Safety	mestead Audit	I	saukee Lake thority	 Total
\$	58,624	\$ 2,906	\$ 2,558	\$	958	\$ 759,021
	-	-	-		-	10
	-	-	-		-	5,365
		 310	 			 81,629
\$	58,624	\$ 3,216	\$ 2,558	\$	958	\$ 846,025
\$	- - -	\$ - - -	\$ - - -	\$	- - -	\$ 98,073 1,990 4,366
		-	-			104,429
	-	-	-		-	247,828
	58,624	3,216	2,558		958	493,768
	58,624	 3,216	 2,558		958	 741,596
\$	58,624	\$ 3,216	\$ 2,558	\$	958	\$ 846,025

(Concluded)

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE NONMAJOR SPECIAL REVENUE FUNDS

## FOR THE YEAR ENDED DECEMBER 31, 2005

	County Park	County Building Department	Friend of the Court	Public Improvement
Revenues				
Intergovernmental				
Federal	\$ -	\$ -	\$ -	\$ -
State	-	-	-	=
Local	-	-	1,569	=
Charges for services	269,698	94,648	700	=
Fines and forfeitures	-	-	-	-
Interest	1,983	395	-	196
Other revenue		<del>-</del>		<del>-</del>
Total revenues	271,681	95,043	2,269	196
Expenditures				
Judicial	-	-	1,530	-
General government	-	-	-	-
Public safety	-	88,861	-	-
Health and welfare	-	-	-	-
Recreation and cultural	153,027	-	-	-
Capital outlay	67,833	4,174		
Total expenditures	220,860	93,035	1,530	
Revenues over (under) expenditures	50,821	2,008	739	196
Other financing sources (uses)				
Transfers in	-	-	_	_
Transfers out		<u> </u>		
Total other financing sources (uses)				
Net change in fund balances	50,821	2,008	739	196
Fund balances, beginning of year	72,476	9,882	398	3,307
Fund balances, end of year	\$ 123,297	\$ 11,890	\$ 1,137	\$ 3,503

Jail Expansi	Jail Expansion		Trial Court rovement	Automation Fund		Law Library		Enhanced E-911		
\$	-	\$	-	\$	-	\$	-	\$	- 94,895	
	-		-		-		-		-	
15	52,831		13,855		25,451		2,519		1,720	
	186		54		110		2,317 - -		2,555	
15	53,017		13,909		25,561		2,519		99,170	
	-		-		-		6,761		-	
	-		-		25,409		-		94.522	
	-		-		-		-		84,522	
	2,360		5,605		-		-		-	
	2,360		5,605		25,409		6,761		84,522	
15	50,657		8,304		152		(4,242)		14,648	
							4.400			
(16	53,056)		<u> </u>		<u> </u>		4,100		-	
(16	63,056)						4,100		-	
(1	12,399)		8,304		152		(142)		14,648	
1	12,986		4,929		1,369		143		186,739	
\$	587	\$	13,233	\$	1,521	\$	1_	\$	201,387	

(Continued)

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE NONMAJOR SPECIAL REVENUE FUNDS

## FOR THE YEAR ENDED DECEMBER 31, 2005

	Inde	Family ependence	J	uvenile ustice- sic Grant		Child Care	 Veterans Trust
Revenues							
Intergovernmental							
Federal	\$	-	\$	-	\$	-	\$ -
State		-		16,726		25,780	2,639
Local		-		-		99,452	-
Charges for services		-		-		-	-
Fines and forfeitures		-		-		-	-
Interest		-		-		-	-
Other revenue		-				-	-
Total revenues			-	16,726		125,232	2,639
Expenditures							
Judicial		-		-		-	-
General government		-		-		-	-
Public safety		-		-		-	-
Health and welfare		3,998		18,463		338,893	3,089
Recreation and cultural		-		-		-	-
Capital outlay		-		-		-	
Total expenditures		3,998		18,463		338,893	3,089
Revenues over (under) expenditures		(3,998)		(1,737)		(213,661)	(450)
Other financing sources (uses)							
Transfers in		-		_		227,200	-
Transfers out				<u>-</u>		(25,000)	<u>-</u>
Total other financing sources (uses)				-		202,200	
Net change in fund balances		(3,998)		(1,737)		(11,461)	(450)
Fund balances, beginning of year		11,427		4,540		33,099	7,339
Fund balances, end of year	\$	7,429	\$	2,803	\$	21,638	\$ 6,889

Oil a	and Gas	Em	Local ergency anning	]	lousing Rehab rogram	F	TNT Forfeiture		-05 TNT
\$	-	\$	1,292	\$	43,798	\$	-	\$	224,606
	-		-		-		58,915		223,463
	-		-		-		105,422		-
	39 <b>925</b>		- - <u>-</u>		- -		2,888		- - <u>-</u>
	964		1,292		43,798		167,225		448,069
	-		-		-		-		-
	-		-		-		170,950		448,069
	1,080		552		43,798		-		-
	-		-		-				-
	1,080		552		43,798		170,950		448,069
	(116)		740				(3,725)		
	_		_		_		_		-
			-						-
									-
	(116)		740		-		(3,725)		-
	18,169		3,044				247,828		-
\$	18,053	\$	3,784	\$		\$	244,103	\$	-

(Continued)

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE NONMAJOR SPECIAL REVENUE FUNDS

	03-04	TNT	Lake City Officer	School Resource Officer	Dare Community Grant			
Revenues								
Intergovernmental								
Federal	\$	62,152	\$ -	\$ -	\$ -			
State		-	-	-	-			
Local		68,404	12,981	-	-			
Charges for services		-	-	-	-			
Fines and forfeitures		-	-	-	-			
Interest		-	-	-	47			
Other revenue					8,405			
Total revenues		130,556	12,981		8,452			
Expenditures								
Judicial		-	-	-	-			
General government		-	-	-	-			
Public safety		124,933	12,813	17,694	-			
Health and welfare		-	-	-	-			
Recreation and cultural		-	-	-	-			
Capital outlay					<del></del>			
Total expenditures		124,933	12,813	17,694				
Revenues over (under) expenditures		5,623	168	(17,694)	8,452			
Other financing sources (uses)								
Transfers in		-	-	-	-			
Transfers out		-						
Total other financing sources (uses)				<u> </u>				
Net change in fund balances		5,623	168	(17,694)	8,452			
Fund balances, beginning of year		<u>-</u>		17,860				
Fund balances, end of year	\$	5,623	\$ 168	\$ 166	\$ 8,452			

ipment rant	Lake Level	Public Safety	Homestead Audit	Missaukee Lake Authority	Total
\$ 6,606	\$ -	\$ -	\$ -	\$ -	\$ 338,454
293	-	-	-	-	140,040 465,077
293	-	3,660	-	24,397	586,960
-	-	-	-	21,377	107,941
-	1,095	-	2,244	-	11,792
 					9,330
 6,899	1,095	3,660	2,244	24,397	1,659,594
_	_	_	-	-	8,291
-	-	-	1,074	-	26,483
-	-	3,140	-	-	950,982
-	50,357	-	-	-	460,230
6,606	-	-	-	23,439	176,466 86,578
6,606	50,357	3,140	1,074	23,439	1,709,030
 293	(49,262)	520	1,170	958	(49,436)
_	_	_	_	_	231,300
					(188,056)
 					43,244
293	(49,262)	520	1,170	958	(6,192)
 283	107,886	2,696	1,388		747,788
\$ 576	\$ 58,624	\$ 3,216	\$ 2,558	\$ 958	\$ 741,596

(Concluded)

# COMBINING BALANCE SHEET NONMAJOR DEBT SERVICE FUNDS

	McBain Sanitary Sewer		nitary Sanitar		itary No. 1	 <u> Fotal</u>
Assets						
Lease receivable	\$	64,000	\$		\$ 	\$ 64,000
Total assets	\$	64,000	\$		\$ 	\$ 64,000
Liabilities						
Deferred revenue	\$	64,000	\$	-	\$ -	\$ 64,000
Fund Balances						
Reserved		-		-	 	 
Total liabilities and fund balance	\$	64,000	\$		\$ 	\$ 64,000

# COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR DEBT SERVICE FUNDS

	McBain Sanitary Sewer		M-60 Sanit	in Notes 6 Branch ary Drain es - 1996	S: Dra	ssaukee anitary ain No. 1 ies - 1997		<u> Total</u>		
Revenues										
Local	\$	13,450	\$	1,690	\$	92,374	\$	107,514		
Expenditures										
Debt Service										
Principal		10,000	1,800		90,000		101,800			
Interest and fiscal charges		3,450		53		2,374		5,877		
Total expenditures		13,450		1,853		92,374		107,677		
Net change in fund balances		-		(163)		-		(163)		
Fund balances, beginning of year						163				163
Fund balances, end of year	\$ -		\$		\$		\$			

# STATEMENT OF NET ASSETS NONMAJOR ENTERPRISE FUNDS

	Tax Reserve Fund		200	5 Levy	<b>2000 Levy</b>		
<b>Current assets</b>							
Cash and cash equivalents	\$	-	\$	287	\$	-	
Receivables							
Accounts		-		-		-	
Taxes receivable-delinquent		-		-		-	
Interest		-		-		-	
Due from other governments		-		-		-	
Due from other funds		264,927					
Total current assets		264,927		287		-	
Current liabilities Accrued liabilities		<u>-</u>					
Net assets	\$	264,927	\$	287	\$		

2001 I	<b>Levy</b>	20	02 Levy	 Total
\$	-	\$	45,798	\$ 46,085
	_		50	50
	-		5,257	5,257
	-		2,021	2,021
	_		4	4
	_		_	264,927
			53,130	318,344
			185	185
\$		\$	52,945	\$ 318,159

# COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS NONMAJOR ENTERPRISE FUNDS

	Tax Reserve Fund	1999	1999 Levy		00 Levy
Operating revenues					
Charges for services	\$ -	\$	287	\$	-
Operating expenses					
Other		-			_
Operating income	-		287		-
Nonoperating revenue					
Interest	40,774				
Income before transfers	40,774		287		
Transfers					
Transfers in	103,616		-		-
Transfers out	(279,705)				(4,271)
Total transfers	(176,089)				(4,271)
Change in net assets	(135,315)		287		(4,271)
Net assets, beginning of year	400,242				4,271
Net assets, end of year	\$ 264,927	\$	287	\$	_

<b>2001</b> Levy	2002 Levy	Total
\$ -	\$ 2,237	\$ 2,524
-	2,237	2,524
		40,774
	2,237	43,298
(13,349)	(40,204)	103,616 (337,529)
(13,349)	(40,204)	(233,913)
(13,349)	(37,967)	(190,615)
13,349	90,912	508,774
\$ -	\$ 52,945	\$ 318,159

#### COMBINING STATEMENT OF CASH FLOWS NONMAJOR ENTERPRISE FUNDS

	Ta	nv.				
		e Fund	200	5 Levy	200	00 Levy
Cash flows from operating activities						
Cash receipts from customers	\$	-	\$	287	\$	266
Cash receipts from interest and penalties	·	-	·	_	·	188
Cash payments to other governmental agencies	-					
Net cash provided by operating activities				287		454
Cash flows from non-capital financing activities						
Due from other funds	(	264,927)		-		-
Transfer in		103,616				
Transfer out	(	279,705)				(4,271)
Net cash provided (used in) non-capital financing activities	(	441,016)				(4,271)
Cash flows from investing activities						
Interest received		40,774				
Net increase (decrease) in cash and cash equivalents	(	400,242)		287		(3,817)
Cash and cash equivalents, beginning of year		400,242				3,817
Cash and cash equivalents, end of year	\$		\$	287	\$	
Reconciliation of operating income to net cash provided by operating activities						
Operating income (loss)	\$	-	\$	287	\$	-
Adjustments to reconcile operating income (loss)						
to net cash from operating activities						
Changes in assets and liabilities						
Accounts receivable		-		-		-
Taxes receivable - delinquent		-		-		266
Interest receivable		-		-		188
Accrued liabilities		-		-		-
Due from other governmental units	-					
Net cash provided by operating activities	\$		\$	287	\$	454

 <b>2001</b> Levy		002 Levy	Total			
\$ 1,742	\$	36,498	\$	38,793		
140		8,767		9,095		
 -		185		185		
 1,882		45,450		48,073		
92		286		(264,549)		
-		-		103,616		
(13,349)		(40,204)		(337,529)		
 (13,257)		(39,918)		(498,462)		
 				40,774		
(11,375)		5,532		(409,615)		
11,375		40,266		455,700		
\$ <u>-</u>	\$	45,798	\$	46,085		
\$ -	\$	2,237	\$	2,524		
_		330		330		
1,742		33,935		35,943		
140		8,767		9,095		
-		185		185		
		(4)		(4)		
\$ 1,882	\$	45,450	\$	48,073		

# COMBINING BALANCE SHEET TRUST AND AGENCY FUNDS

		rust and Agency		Library Fines	_	inmate Trust	-	District Court Trust	M	orthern ichigan al Aid Force		Total
Assets	ф	402.166	ф	20.255	ф	15 415	ф	2.500	ф	<b>7</b> 220	ф	466 604
Cash and cash equivalents	\$	402,166	\$	38,275	\$	15,415	\$	3,509	\$	7,329	\$	466,694
Liabilities												
Undistributed taxes	\$	367,586	\$	-	\$	-	\$	-	\$	-	\$	367,586
Undistributed collections		7,894		38,275		-		3,509		7,329		57,007
Court bonds payable		26,686				15,415		-				42,101
Total liabilities	\$	402,166	\$	38,275	\$	15,415	\$	3,509	\$	7,329	\$	466,694

#### BALANCE SHEET COUNCIL ON AGING COMPONENT UNIT

	ouncil on Aging
Assets	
Cash and cash equivalents	\$ 42,343
Receivables	
Due from other governments	16,162
Taxes	 214,551
Total assets	\$ 273,056
Liabilities and fund balance	
Liabilities	
Accounts payable	\$ 6,888
Accrued wages	1,299
Deferred revenue	 214,551
Total liabilities	222,738
Fund balance	
Fund balances	
Unreserved	
Undesignated	 50,318
Total fund balance	50,318
Total liabilities and fund balance	\$ 273,056

# STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES COUNCIL ON AGING COMPONENT UNIT

	Coun. Ag	
Revenues		100 107
Property taxes	\$	199,427
Intergovernmental		
Federal		43,217
State		12,187
Charges for services		182,148
Interest		2,127
Total revenues		439,106
Expenditures		
Health and welfare		460,393
Net change in fund balance		(21,287)
Fund balance, beginning of year		71,605
Fund balance, end of year	\$	50,318

#### INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH **GOVERNMENT AUDITING STANDARDS**

February 24, 2006

**Board of Commissioners** Missaukee County Lake City, Michigan

We have audited the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund and the aggregate remaining fund information of *Missaukee County*, *Michigan* (the "County"), as of and for the year ended December 31, 2005, which collectively comprise the County's basic financial statements and have issued our report thereon dated February 24, 2006. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. We did not audit the financial statements of the Missaukee County District Health Department No. 10, a discretely presented component unit. Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion on those financial statements insofar as it related to the amounts included for the District Health Department No. 10, a discretely presented component unit, is based on the report of the other auditors.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit, we considered the County's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control over financial reporting that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error by fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses. However, we noted other matters involving the internal control over financial reporting that we have reported to management of the County in a separate letter dated February 24, 2006.

#### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of management, members of the Board of Commissioners, and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

Rehmann Lohson

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#### INDEPENDENT AUDITORS' REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO EACH MAJOR PROGRAM AND INTERNAL CONTROL OVER COMPLIANCE IN ACCORDANCE WITH OMB CIRCULAR A - 133

February 24, 2006

**Board of Commissioners** Missaukee County Lake City, Michigan

#### Compliance

We have audited the compliance of Missaukee County, Michigan (the "County") with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended December 31, 2005. The County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the County's management. Our responsibility is to express an opinion on the County's compliance based on our audit.

Federal awards received by the District Health Department No. 10 and Missaukee County Road Commission are not included in the County's schedule of Expenditures of Federal Awards during the year ended December 31, 2005. Our audit as described below, did not include the operations of the District Health Department No. 10 and Missaukee County Road Commission because the component units engaged other auditors to perform audits in accordance with OMB Circular A-133.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures, as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the County's compliance with those requirements.

In our opinion, the County complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended December 31, 2005.

#### **Internal Control Over Compliance**

The management of the County is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing our audit, we considered the County's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

Our consideration of the internal control over compliance would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that noncompliance with applicable requirements of laws, regulations, contracts and grants that would be material in relation to a major federal program being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over compliance and its operation that we consider to be material weaknesses.

This report is intended solely for the information and use of the management, others within the organization, the Board of Commissioners, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Rehmann Lohson

## SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

			EXPENDITURES FOR THE	
FEDERAL GRANTOR/	FEDERAL	AWARD OR	YEAR ENDED	
PASS-THROUGH GRANTOR/	CFDA	PASS THROUGH	DECEMBER 31,	
PROGRAM TITLE	NUMBER	NUMBER	2005	
U.S. DEPARTMENT OF HOUSING AND				
URBAN DEVELOPMENT				
Passed through Michigan State Housing				
Development Authority (MSHDA)				
CDBG - State program	14.228	MSC-2001-0763-HOA	\$ 43,798	
Program income from prior year revolving loan funds	14.228		20,508	
U.S. DEPARTMENT OF JUSTICE			64,306	
Passed through Michigan Department of				
Community Health - Office of Drug Control Policy				
Byrne Formula - Multijurisditional Task Force TNT	16.579	70772-5k02	62,152	
Byrne Formula - Multijurisditional Task Force TNT	16.579	70772-6-03-B	224,606	
Byrne Formula - Local Law Enforcement Block Grant	16.592	83068-1-04-L	1,830	
Total U.S. Department of Justice			288,588	
FEDERAL EMERGENCY MANAGEMENT AGENCY/U.S. DEPARTM	MENT OF HOMELAND	SECURITY		
Passed through Michigan Department of State Police				
Emergency Management Performance Grant	97.067		22,539	
State Homeland Security Grant - Solution Area Planner	16.007		6,653	
State Homeland Security Grant - Exercise Grant	16.007		3,782	
State Homeland Security Grant - Emergency training grant	97.004		3,561	
State Domestic Preparedness Equipment Grant	16.007		22,405	
State Homeland Security Grant	97.067		87,707	
Total Federal Emergency Management Agency/U.S. Department of I	Homeland Security		146,647	
U.S. DEPARTMENT OF TRANSPORTATION				
Passed through Michigan Department of State Police				
Hazardous Materials Emergency Preparedness Grant	20.703		1,292	
Challenge Award Grant	20.604		4,776	
Total U.S. Department of Transportation			6,068	

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

#### FOR THE YEAR ENDED DECEMBER 31, 2005

U.S. DEPARTMENT OF AGRILCULTURE		
Passed through Area Agency on Aging of		
Northwest Michigan		
Dining Out	10.570	\$ 14,771
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES		
Passed through Area Agency on Aging of		
Northwest Michigan		
Title III E - Request for Proposal	93.052	21,174
Title III B - Information and Assistance	93.044	7,272
Passed through Michigan Department of		
Community Health		
Title IVD cooperative reimbursement - prosecutor	93.563	12,412
Title IVE - Legal Services	93.658	776
FOC Incentive	93.560	16,825
Total U.S. Department of Health and Human Services		58,459
TOTAL FEDERAL AWARD EXPENDITURES		578,839
Less program income not recorded as federal revenue		(20,508)
Total governmental funds federal revenue		\$ 558,331
Reconciliation of federal revenues to basic financial statements		
Governmental funds		\$ 515,114
Council on Aging		43,217
Total federal revenues per financial statements		\$ 558,331
NOTES TO SCHEDLILE OF EXPENDITURES OF FEDERAL AWAR	RDS	(Concluded)

NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

(Concluded)

Basis of presentation - The schedule of expenditures of federal awards includes the federal grant activity of the County and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore some amounts presented in this schedule may differ from amounts presented in or used in the preparation of the financial statements.

Subrecipients- Of the expenditures presented in the schedule, \$167,432 were passed on to subrecipient agencies.

#### MISSAUKEE COUNTY

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS

#### **DECEMBER 31, 2005**

#### **SECTION I - SUMMARY OF AUDITORS RESULTS:**

#### Financial Statements

Type of Auditor's report issued:

Unqualified

Internal control over financial reporting:

Material weakness identified?

Reportable conditions identified not

considered to be material weaknesses?

None reported

Non-compliance material to financial statements

noted?

Federal Awards

Internal control over major programs:

Material weaknesses identified?

Reportable conditions identified not

considered to be material weaknesses?

None reported

Type of auditor's report issued on compliance

for major programs:

Unqualified

Any audit findings disclosed that are required

to be reported in accordance with

Circular A-133, Section .510(a)?

Identification of major program:

<u>CFDA #</u> <u>Name of Program</u>

16.579 Byrne Formula Grants

Dollar threshold to distinguish

between type A and type B programs: \$500,000

Auditee qualified as a low risk auditee? Yes

# MISSAUKEE COUNTY

# SCHEDULE OF FINDINGS AND QUESTIONED COSTS

# **DECEMBER 31, 2005**

\_\_\_\_\_

#### SECTION II – FINANCIAL STATEMENT FINDINGS

No financial statement findings.

## SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

No federal award findings or questioned costs are reported.

February 24, 2006

**Board of Commissioners** Missaukee County Lake City, Michigan

In planning and performing our audit of the financial statements of Missaukee County for the year ended December 31, 2005, we considered the County's internal control to determine our auditing procedures for the purpose of expressing an opinion of the financial statements and not to provide assurance on the internal controls.

However, during our audit we became aware of two matters that are opportunities for strengthening internal controls and operating efficiency. We previously reported on the County's internal control in our report dated February 24, 2006, on the financial statements of Missaukee County. This letter does not affect our report dated February 24, 2006 on the financial statements of Missaukee County.

We will review the status of these comments during our next audit engagement. We have already discussed these comments and suggestions with various personnel, and we will be pleased to discuss it in further detail at your convenience, perform any additional study of these matters, or to assist management in implementing the recommendations.

Our comments are summarized as follows:

#### PERSONNEL

During our audit we noted that new employees were not required to have background checks and physicals prior to being hired for County positions. We have noted that these reviews are standard practice at many governmental and for profit organizations. We suggest that the County consider the benefits of performing these checks before hiring new employees.

#### SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

During our audit we assisted in the preparation of the schedule of expenditures of federal awards. This assistance included reconciliation of the applicable federal expenditures with the applicable grant revenues. During this process we proposed several adjusting journal entries which resulted in changes in the balances reported on the trial balance. We suggest that a process be put in place to prepare the schedule of expenditures of federal awards. This process should assure that all grant activities are monitored periodically to assure that the balances reported on the trial balance, schedule of expenditures of federal awards and periodic financial statements are accurately reported.

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We wish to thank the County staff involved in the audit process for their support and assistance during our audit.

This report is intended solely for the information and use of the County Commissioners, management, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties,

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